Total Force Manpower Management System

(TFMMS)

Coding Directory

NAVPERS 16000A

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DEPARTMENT OF THE NAVY
NAVY MANPOWER ANALYSIS CENTER
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From: Commanding Officer, Navy Manpower Analysis Center
To: Distribution

Subj: TOTAL FORCE MANPOWER MANAGEMENT SYSTEM (TFMMS) CODING DIRECTORY (NAVPERS 16000A)

Ref: (a) OPNAVINST 1000.16J
(b) NAVMAC ltr 5310 Ser 20/0031 of 22 Jan 2001

Encl: (1) Total Force Manpower Management System (TFMMS) Coding Directory

1. Per reference (a), the Navy Manpower Analysis Center (NAVMAC) is assigned responsibility for the promulgation and maintenance of the TFMMS Coding Directory. Enclosure (1) is forwarded as the consolidated revision to the TFMMS Coding Directory, NAVPERS 16000, and cancels reference (b). We have added electronic links in the Table of Contents and throughout the directory to add navigation to all sections of this directory.

2. As we move into a new Human Resource (HR) environment we are formulating Navy's strategy on how to migrate data from our current legacy system (TFMMS) into this new HR environment. Part of our migration strategy is to take a look at all the data elements that currently reside within TFMMS to determine which data elements need to migrate to the new system and which ones are redundant or no longer provide a value to the Navy. Because of this, the decision has been made not to add or change any data elements in TFMMS to accommodate Claimant requests to assist in the management and control of their own billets.

3. My point of contact is Mr. Kenneth Marshall, he can be reached at commercial (901) 874-6404/DSN 882 or E-Mail: kenneth.marshall@navy.mil.

R. L. FIREHAMMER, JR.

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SUMMARY OF CHANGES

The following revisions have been made to this directory:

a. Changes 1 through 8 have been incorporated.

b. Deletions (due to non use or no longer valid):

(1) Accounting Category “E”

(2) Manpower Resource Code “OM”

(3) Manpower Type Codes “FMO”, “MCO”, “OVT”, “CGO”, “CGE”, “TMP”, “FME”, “AFO”, “AFE”, “MCE”, “RSE”, “STO”, “ARO”, “ARE”, “TAD”, “TRN”, “NAF”, “RSE”, and “STE”

(4) Position Status “H” and Hire Status “5”

(5) Manpower Change Summary Sheets

(6) AMD and End Strength Change Request Sheets

c. Definitions Updated:

(1) FAC “N” - reworded; functionality remained the same

(2) FAC “T” - updated to allow for use on unfunded requirements

d. Subordinate Manpower Claimant list reinserted at the request of claimants

e. TFMMS Action Officer (TAO) Desk Codes – Claimant assignments by desk code were deleted and replaced with the N12 approved Navy Manpower Program and Force Classification Definitions. This change provides not only desk code assignments but also, a code claimants can use to identify which Navy Manpower Program each of their activities fall under.

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	Part A - Mission Areas:	
	Aircraft Maintenance	ACM
	Automatic Data Processing	ADP
	Installation/Base Operations	Bxx
	Communications	Cxx

	Cryptology	CPY
	Dental	DEN
	Electronic Engineering/Material Support	ELX
	Environmental Support (Oceanography)	ENV
	Facilities Support	FAC
	Financial Services	FIN
	Firefighting	FIR
	Flight Support Services	FSS
	Inter/Intra Command Support	ICS
	Intelligence	INT
	In-Service Engineering/Logistics Support	ISE
	Medical	MED
	Personnel Support	PER
	Port Service Operations	PSO
	Recruiting	RCT
	Research and Development	R&D
	Security	SEC
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SECTION 1

ACCOUNTING CATEGORY (AC) CODE

A one-position alphabetic field used to identify authorizations that have a special or unique characteristic.

AC	DESCRIPTION
N	Identifies authorizations that are Additional Duty From (ADDU FM)
S	Identifies authorizations that are Additional Duty To (ADDU TO) (supporting activity)

To see this item on the AMD, click here.

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SECTION 2

BUDGET LINE ITEM (BLI) FOR NAVY WORKING CAPITAL FUND (NWCF) ACTIVITIES ONLY

A six-position field that provides the same function as the Accounting Group/Sub-Activity Group (AGSAG) does for Operations and Maintenance, Navy (OM&N) appropriations.

Applies to civilian positions only.

APPN	BLI	BASE	BUDGET SUBMITTING ACT (BSA)
NWCF	000000	Undist NWCF	000
NWCF	004000	Military Sealift Command – Service	410
NWCF	004041	Military Sealift Command – TRANSCOM	410
NWCF	004100	MSC TRANSCOM DBOF	000
NWCF	004300	USMC Depot Maintenance Facilities	508
NWCF	006100	Naval Research Laboratory	411
NWCF	006300	Naval Facilities Eng Service Center	409
NWCF	006500	Naval Surface Warfare Centers	411
NWCF	006600	Naval Undersea Warfare Centers	411
NWCF	006700	Naval Air Warfare Centers	411
NWCF	006800	SPAWAR Systems Centers	411
NWCF	007100	Depot Maintenance – Aviation	405
NWCF	007200	Ordnance	407
NWCF	007300	Depot Maintenance – Shipyards	404
NWCF	007400	Base Support/Navy Public Works Centers	409
NWCF	007500	Navy Computers & TELECOM Centers	417
NWCF	007600	Defense Printing Service Centers	415
NWCF	007700	Fleet Material Support Office	417
NWCF	007800	Naval Reserve Information Systems Office	417
NWCF	008500	Laundry Service, Naval Academy	000
NWCF	008600	Command Operations, DBOF	000
NWCF	00SB00	Title Needed from WINPAT	
NWCF	042700	Supply Management, Navy	423
NWCF	042800	Distribution Depots, Navy	000
NWCF	042900	Logistics Support Activities	403
NWCF	043000	Information Technology	000

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SECTION 3

CIVILIAN FUND CODE (Funded)

A one-position alphabetic field used to identify whether or not the civilian requirement is currently funded. If “F”, the Civilian Manpower Type (MPWR) field must be completed.

Applies to civilian positions only.

Code	Description
F	Funded
N	Not funded

NOTE: This is a mandatory field.

To see this item on the AMD, click here.

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SECTION 4

CIVILIAN MANPOWER TYPE (MPWR)

A two-position alphabetic field that identifies how the requirement is resourced.

Applies to civilian positions only.

CODE	DESCRIPTION
AD	Civilian Requirement funded by Military Personnel Navy (MPN) (Hiring Status Code = 1)
AP	Appropriated Funds (Hiring Status Code = 1)
CN	Contractor (Hiring Status Code = 4)
FD	Foreign National Direct Hire (Hiring Status Code = 2)
FI	Foreign National Indirect Hire (Hiring Status Code = 3)
NP	Non-Appropriated Funds (Hiring Status Code = 1)
OM	Civilian Requirement funded by any other
RT	Civilian Requirement funded by Reserve Personnel Navy (RPN)

NOTE: This field is mandatory if the Civilian Fund Code is "F."

To see this item on the AMD, click here.

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SECTION 5

CLAIMANT (CLMT) CODE

This section lists the manpower claimants and claimant codes. The claimant codes are normally printed as four-digit codes. The first two digits indicate the manpower claimant. A two-digit alpha-numeric suffix is added to the claimant code to indicate a sub-claimant for manpower management purposes or to categorize activities for resource information. Where there is no Navy claimant or sub-claimant for an activity (e.g., OSD, Army, etc.), the Director, Total Force Programming, Manpower and Information Resource Management Division, Manpower Resources Branch (N122) will coordinate manpower and resource matters.

1st/2nd DIGIT	MANPOWER CLAIMANT
02	Central Operating Activity (COA)
11	Chief of Naval Operations (CNO) Assistant for Field Support (N09B)
12	Assistant for Administration, Office of Under Secretary of the Navy (AAUSN))
14	Chief of Naval Research (CNR)
15	Officer of Naval Intelligence (ONI)
18	Chief, Bureau of Medicine and Surgery (BUMED)
19	Commander, Naval Air Systems Command (COMNAVAIRSYSCOM)
20	Defense Finance and Accounting Service (DFAS)
21	U.S. Army (USA)
22	Chief of Naval Personnel (CHNAVPERS (PERS-02))
23	Commander, Naval Supply Systems Command (COMNAVSUPSYSCOM)
24	Commander, Naval Sea Systems Command (COMNAVSEASYSCOM)
25	Commander, Naval Facilities Engineering Command (COMNAVFACENGCOM)
27	Commandant of the Marine Corps (CMC)
29	Secretary of Defense/Chairman, Joint Chiefs of Staff (JCS)
30	Director, Strategic Systems Programs (CM3) (DIRSSP)
33	Commander, Military Sealift Command (COMSC)
34	Defense Technology Security Agency (DTSA)
35	Ballistic Missile Defense Organization (BMDO)
36	Defense Advanced Research Projects Agency (DARPA)
39	Commander, Space and Naval Warfare Systems Command (COMSPAWARSYSCOM)
40	Defense Contract Management Agency (DCMA)
42	Defense Threat Reduction Agency (DTRA)
43	Director, Defense Information Systems Agency (DISA)
44	Director, Defense Intelligence Agency (DIA)
45	Director, National Security Agency (DIRNSA)
46	Defense Air Reconnaissance Office (DARO)

1st/2nd DIGIT	MANPOWER CLAIMANT
47	Defense Inspector General (DIG)
48	Director, National Imagery and Mapping Agency (NIMA)
51	Director, Defense Logistics Agency (DLA)
52	Commander, Navy Installations (CNI) – Effective 1 Oct 2003
53	Defense Commissary Agency (DECA)
54	Department of Defense (DOD) Dependents Education Agency (DODDEA)
56	DOD Human Resources Agency (DODHRA)
57	U.S. Air Force (USAF)
59	Defense Legal Services Agency (DLSA)
60	Commander, U.S. Atlantic Fleet (COMUSLANTFLT)
61	Commander, U.S. Naval Forces, Europe (COMUSNAVEUR)
62	Commander, Naval Education and Training (CNET)
65	Commander, Naval Meteorology and Oceanography Command (COMNAVMETOCCOM)
69	Commander, Naval Security Group Command (COMNAVSECGRU)
70	Commander, U.S. Pacific Fleet (COMUSPACFLT)
72	Commander, Naval Reserve Force (COMNAVRESFOR)
74	Commander, Naval Special Warfare Command (COMNAVSPECWARCOM)
75	U.S. Transportation Command (USTRANSCOM)
76	Commander, Naval Education and Training Command (NETC)

3rd DIGIT	MANPOWER SUBCLAIMANT TYPE
A	No Sub-claimant/Fleet Shore Activities
B	Fleet Operating Forces
C	Units Operating in Other Fleets
H	U.S. Army
J	U.S. Air Force

4th DIGIT	RESOURCE CATEGORY
0	Operations
2	Students
8	Reimbursable
9	Research, Development, Training and Education

To see this item on the AMD, click here.

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SECTION 6

COMMERCIAL ACTIVITIES FUNCTION CODE (CA Function)

A five-position field that identifies the functional area of responsibility, mission, or tasks of the position.

Applies to both military and civilian.

Detailed instructions and descriptions for applying CA Function codes can be found at: http://strategicsourcing.navy.mil/StrategicSourcing.cfm?doc=25 then click on the link for enclosure (2).

To see this item on the AMD, click here.

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SECTION 7

COMMERCIAL ACTIVITIES REASON CODE (CA Reason)

A one-position field that identifies civilian positions as Inherently Governmental or Subject to Completion of study. More detailed instructions can be found at the following link: http://strategicsourcing.navy.mil/StrategicSourcing.cfm?doc=25 then click on the link for enclosure (3).

Applies to both military and civilian positions.

A table showing the codes and short description can be found at the above link under enclosure (6). On this table, the DoD Criteria Code is the same as the CA Reason Code and the Manpower Mix Criteria column is the short description.

To see this item on the AMD, click here.

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SECTION 8

COMMERCIAL ACTIVITIES TRACKING CODE (CA Tracking)

A one-position field that identifies legal information associated with the Function and Reason Code.

Tracking codes “A” through “O” will only be used with CA Reason Codes “J”, “L”, and “X”. Tracking codes “P” through “Z” can be applied to any CA Reason Code. If the code “Z” is used, then a brief narrative must be provided.

This code cannot be phased. Applies to both military and civilian positions.

The codes and their definitions can be found at the following link: http://strategicsourcing.navy.mil/StrategicSourcing.cfm?doc=25 then click on the link for enclosure (5).

To see this item on the AMD, click here.

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SECTION 9

COMMUNITY CODE (Community)

A one-position field that identifies the civilian community (e.g., HR, Logistics, Engineering, etc.) to which the position is assigned.

Applies to civilian positions only.

These codes are currently under development.

To see this item on the AMD, click here.

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SECTION 10

FUNCTIONAL AREA CODE (FAC)

A one-position alpha/numeric field used to identify the need for special consideration in personnel detailing or positions requiring consideration in the hiring process for manpower requirements and/or authorizations.

FAC	DESCRIPTION AND APPLICABILITY (OFF/ENL/CIV)
A	Requirements that must be filled by personnel on active duty at time of mobilization. Such requirements will be matched with the associated mobilization requirement in TFMMS and identified in the billet title as "MOB FM BSC/UIC" (data from the Military Essentiality Code (MEC) "M" counterpart). Applicability: Officer/Enlisted
B	Requirements in which the incumbent will require satisfactory completion of a Special Background Investigation (SBI) for access to Single Integrated Operation Plan/Extremely Sensitive Information (SIOP/ESI). Applicability: All
C	Requirements within Fleet Technical Support Centers (FTSCs) that may be coded with an NEC required to perform their primary mission, but exceed the requirement paygrade range for that Navy Enlisted Classification (NEC). Applicability: Enlisted
D	Requirements that must be filled by personnel who are U.S. citizens. Applicability: Enlisted/Civilian
G	General duty requirements (e.g., PO1) that need only the military skills of the designated paygrade and/or special series NEC (95XX). This FAC applies to only activity sea/shore codes of 1 or 6. NAVMAC manages these requirements and authorizations to provide sea/shore rotation opportunities for deprived ratings. NOTE: Do not assign this FAC to special series NECs that indicate a source rating or recommended rating. See FAC H. Applicability: Enlisted

FAC	DESCRIPTION AND APPLICABILITY (OFF/ENL/CIV)
H	General duty requirements (e.g., PO1) that must be authorized by a source rating required by the Mission, Functions and Tasks (MFT) or listed for that NEC. This FAC applies only to activity sea/shore codes of 1 or 6. NAVMAC manages these requirements and authorizations to provide sea/shore rotation opportunities for deprived ratings. Applicability: Enlisted
I	Instructor requirements when an instructor NEC cannot be added to the BIN because the primary and secondary NEC fields are already filled by other required NECs. Applicability: Enlisted
J	RPN resourced authorization requiring a full-time recalled reservist (generally a canvasser recruiter) not assigned through the normal distribution channels. NOTE: This FAC will only be assigned on authorizations resourced by Active RPN (i.e., MRC = RR). Applicability: Officer/Enlisted
K	General duty requirements (e.g., PO1) that are authorized with the military skills of the designated paygrade and/or special series NEC (95XX). This FAC applies to activity sea/shore codes of 2, 3, and 4. NAVMAC manages these requirements and authorizations to provide sea/shore rotation opportunities for deprived ratings. NOTE: Do not assign this FAC to special series NECs that indicate a source rating or recommended rating. See FAC 1. Applicability: Enlisted

FAC	DESCRIPTION AND APPLICABILITY (OFF/ENL/CIV)
N	Aviation requirements that are determined based on measured workload, encompassing skills for a requirement where the source ratings are associated with aircraft maintenance, handling, or operation and/or source rating Primary NEC (PNEC)/Secondary NEC (SNEC). The requirement will be established as Aviation Petty Officer (APO) and authorized with the source rating that fulfills the aforementioned skill requirements and is normally assigned to that type of activity (e.g., AT's to squadrons, AB's to CVN's) (i.e., AT, AD, AF, AM, AE, AV, AO, AB). NAVMAC manages these requirements and authorizations to provide sea/shore rotation opportunities for deprived ratings. Applicability: Enlisted
Q	Requirement for individuals to have a satisfactorily completed Single Scope Background Investigation (SSBI) or a SSBI-Periodic Review (PR) for access to Sensitive Compartmented Information (SCI) within the past five years. NOTE: When assignment of FAC Q is required, the request must be validated through the appropriate Special Security Officer (SSO). The subsequent Activity Manpower Document (AMD) Change Request Letter of Justification (LOJ) must include the following statement: "The requirement for SCI has been validated by the SSO. The need-to-know certification for the assignment of FAC Q is recorded with the cognizant SSO." If the above statement is not included with the LOJ, NAVMAC will return the AMD Change Request Packet to the claimant for appropriate action and/or modification to the LOJ. Applicability: All
R	A requirement that meets the Selected Reserve (SELRES) criteria; however, SELRES funding is not available. NOTE: This FAC will only be assigned on unfunded requirements that, if funded, will be resourced by Inactive RPN (i.e., MRC-RA). Applicability: Officer/Enlisted

FAC	DESCRIPTION AND APPLICABILITY (OFF/ENL/CIV)
T	Requirements that must be filled by USNR (TAR) personnel. FAC must be assigned as the Primary FAC when the Manpower Resource Code (MRC) RT or RP is assigned. Applicability: Officer/Enlisted
U	When assigned to requirements in activities under the United States Marine Corps (USMC) claimancy - Medical department officer requirements assigned to USMC claimancy that support ADDU authorizations at a United States Navy (USN) activity. Personnel ordered to those activities shall report to the appropriate USN activity for ADDU. Upon direction of the USMC parent activity, incumbents of these requirements will report to the parent activity for operations and deployment, training, or in support of training exercises. The Commandant of the Marine Corps controls assignment of this FAC to manpower authorizations and will annually review and update code assignments. When assigned to requirements in USN claimancy: Medical department officer ADDU authorization assigned to a USN activity and is supported by a medical officer requirement assigned to a USMC claimancy. These positions will be filled only when the incumbent is not required for USMC operations and deployment, training or in support of training exercises. BUMED controls assignment of this FAC to ADDU authorizations and will annually review and update code assignments. Applicability: Officer
V	Authorized requirements, in activities with a sea/shore code of 1 or 6, filled by designated personnel in embedded (surface) ratings, but count as submarine rating requirements for purposes of presentation and management of enlisted management communities (EMCs) based on effective sea/shore rotation plan. Positions are filled by military skill or rating indicated, and this code will not be reflected in the enlisted personnel requisition system. DCNO Director, Submarine Warfare Division (N87) controls assignment of this FAC. Applicability: Enlisted
X	Personnel Exchange Program (PEP) authorizations to be filled by Allied Nations' personnel or other U.S. military services. Applicability: Officer/Enlisted

FAC	DESCRIPTION AND APPLICABILITY (OFF/ENL/CIV)
Z	Requirements that must be filled by personnel qualified in submarines. DCNO Director, Submarine Warfare Division (N779) controls assignment of this FAC. Applicability: Enlisted
1	General Duty requirements (e.g., PO1) that must be authorized by a source rating required by MFTs or listed for that NEC. This FAC applies only for activity sea/shore codes of 2, 3, and 4. NAVMAC manages these requirements and/or authorizations to provide sea/shore rotation opportunities for deprived ratings. Applicability: Enlisted
9	ADDU authorizations requiring a concurrent fitness report. Applicability: Officer/Enlisted

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SECTION 11

INSTALLATION MANAGEMENT ACCOUNTING PROGRAM (IMAP)

A four-position field that ties programmed manpower and budget by function. The IMAP code identifies military and civilian manpower cost for performing a function (not mandatory).

Applies to both military and civilian.

IMAP codes and their definitions can be found at the following link: https://ucso1.hq.navy.mil/imap/index.htm.

To see this item on the AMD, click here.

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SECTION 12

MANPOWER REQUIREMENTS PLAN (MARP) CODE

A four-position numeric field that identifies activities into nine functional groupings according to Navy assigned mission. The nine functional groupings (segments) are:

SEGMENT	TITLE
1	Operating Forces
2	Department Headquarters and Support U.S.
3	Overseas Field Activities
4	General Training Operational Forces
5	Air Training Operational Forces
6	Officer Candidates and Recruit Training
7	BUMED Training
8	DOD, International & Other Activities
9	Accounting Adjustments (For CNO/CHNAVPERS use only)

The following list is a compilation of the MARP codes.

MARP	TITLE	MARP	TITLE
104	Floating Drydocks	1089	Miscellaneous Fleet Units
1041	Floating Drydocks LANT	109	Reserve Force Ships Staffs
1042	Floating Drydocks PAC	1091	Active RESFOR Ships Staffs
105	Staffs Other than AIR	110	Mobile Logistic Units
1050	Staffs TELCOM Major Special	1101	MOB CONST Battalions
1051	Staffs LANT Major Special	1103	Cargo Handling Battalions
1052	Staffs PAC Major Special	111	Navy Support OF FLT Marine
1053	Unit Commanders Atlantic	1111	Navy With FMF Units LANT
1054	Unit Commanders Pacific	1112	Navy With FMF Units PAC
1055	Joint Staffs Atlantic	113	OP Control & Computer CEN
1056	Joint Staffs Pacific	1131	Fleet OPCONCEN LANT
106	Fleet Air	1132	Fleet OPCONCEN PAC
1061	Fleet Air Atlantic	1133	TACT COMD and CONTR ACTYS
1062	Fleet Air Pacific	114	US ACTS Under MILCOM OPFOR
1063	CRAG/CRAW Trng LANT	1140	Degaussing Stations
1064	CRAG/CRAW Trng PAC	1141	Oceanographic System FACIL
107	Air Staff	1142	Fleet Training Activities
1071	Air Staffs Atlantic	1143	Students – Fleet Training
1072	Air Staffs Pacific	1144	Fleet Weather CEN & FACIL
1075	Fleet AV ACTG Off LANT	1146	Fleet Post Offices
1076	Fleet AVE ACTG Off PAC	1148	FLD SUPP ACTS US
108	Other FLT OPER Units – Ships	1149	FLT INTEL Support CEN US
1081	AMPHIB Units & Acts LANT	115	Atlantic ACTS MILCOM OPFOR
1082	AMPHIB Units & Acts PAC	1150	FLD SUPP ACTS LANT
1083	Fleet TRA GRPS Units LANT	1151	Naval Facilities LANT
1084	Fleet TRA GRPS Units PAC	1152	Communications & SECUR STA
1085	Submarine Support Units	1153	Air Stations & Facilities
1086	Navy CONTR of Shipping OFRS	1155	Ship Support Activities
1087	Mine War IUW EOD Forces	1156	Fleet Supply Activities

MARP	TITLE	MARP	TITLE
1157	Fleet Weather CEN & FACIL	207	CHNAVPERS Field Activities
116	Pacific ACTS MILCOM OPFOR	2071	Recruiting Activities
1160	FLD SUPP ACTS PAC	2072	MIL ENT PROC STA
1161	Fleet INTEL Support FACIL	2074	Disciplinary Activities
1162	Communications STA & Units	2075	Navy Bands
1163	Air Stations & Facilities	2076	Personnel Accounting ACTS
1164	Ordnance Facilities	2078	Burial Escort Units
1165	Ship Support Activities	2079	MISC CHNAVPERS Activities
1166	Fleet Supply Activities	208	Aviation Fields ACTS US
1167	Fleet Weather CEN & FACIL	2082	FLT Support Air Stations
1169	Naval Facilities PAC	2084	Air Contract REPS
117	MIL Sealift Command	2086	SPEC NAV Aviation FAC
1171	MSC Ships & Riders	2088	Air Research Activities
1172	MSC Offices US	2089	Other Air Support ACTS
1173	MSC ODD OUTS US – LANT	209	Ordnance Field ACTS US
1174	MSC OFF OUTS US – PAC	2091	Weapons STA & AMMUN Depots
20	DEPT HDQTRS AND SUPPORT US	2092	Torpedo Stations
201	Department of Navy HDQTRS	2095	Ordnance Plants
2011	SECNAV and Staff Offices	2096	Ordnance Contract REPS
2012	HDQTRS Chief of Naval OPER	2098	Ordnance Research ACTS
2013	OFF Judge Advocate General	2099	Other Ordnance Activities
2015	HDQTRS COMDT Marine Corps	210	Ship Systems ACTS US
2016	HDQTRS COMDR MSC	2101	Shipyards
2017	Navy HDQTRS COMDS	2102	SUPSHIPCONVERREP
2018	Navy HDQTRS Bureaus	2107	Frontier Bases
2019	Office of Oceanographer	2108	Ship Research TECT ACTS
202	DEPT Navy Field Offices US	2109	Other Ship Systems ACTS
2021	OFF NAV Research Field ACT	211	Supply Field Activities
2023	OFF NAV Material Field ACT	2111	Supply Centers and Depots
2026	JAG Field Activities	2112	Commissary Stores
2027	HDQTRS Material SYS COMDS	2113	Naval Exchanges
2028	NAVCOMPT Field ACTYS	2114	Market & Purchasing Office
2029	Other Staff Field ACTYS	2115	PUB Printing SERV Offices
203	Field Activities US – I	2118	Supply Demand Control OFFS
2031	Singular CNO Field ACTS	2119	Other Supply Activities
2032	INTCOM HDQTRS and FLD ACT	212	BUMED Field Activities US
2033	INSP and Survey Boards	2121	Hospitals
2034	Oceanographic Offices	2123	Dental Activities
2035	MANPWR & MAT ANAL ACTS	2128	RESCH and Prevent MED ACTS
2036	Astronomy Field Activities	2129	Other Medical Activities
2038	Command Systems Field ACTS	213	Facilities ENGRING ACTS US
2039	Naval History Field ACTS	2131	Field DIV NAV FAC ENG COMD
204	CNO Field Activities US – II	2132	CONST Battalion Centers
2043	OPER Support ACTS	2133	Public Works Center
2046	Strategic ANAL Support GRP	2139	Other Facilities
2047	Development Field Units	214	Navy AT USMC Field ACTS US
2048	NAVSPACEPROJACT WASH DC	2141	Navy at MARCORPS Bases
205	Shore Installations US	2142	Navy at MARCORPS Air Stations
2051	HDQTRS Naval Districts	2143	Navy at MARCORP Training ACTS
2052	Naval Bases US	2144	Navy at MARCORP Supply CEN
2053	NAV STA & HDQTRS SUPP ACTS	2145	Navy at MARCORP CRUIT ACTS
206	CNO Communications ACTS US	2146	Navy at MARCORP RESUPPCEN
2061	General Communication ACTS	215	Electronics SYS Field ACTS
2063	NAVCOMTELCOM	2151	Shore Electronic ENGR ACTS

MARP	TITLE	MARP	TITLE
216	Air Systems COMD Field ACTS US	4522	STU Post GRAD Schools
2161	Air Systems Support ACTS	4523	STU Special TECH Schools
218	Liaison Exchange Program	4524	STU SPEC NON TECH Schools
2181	Liaison Programs	4527	STU OFC OTH Agencies Schools
2182	Exchange Programs	453	Functional Training STU
2183	Pilot Exchange Programs	4531	STU Functional Training
30	Overseas Field Activities	50	Air Training OP Forces
303	Field Offices Overseas	501	Air TRA Staffs & Stations
3031	Navy INVEST SERV OFFS LANT	5011	Air Training Staffs
3032	Navy INVEST SERV OFFS PAC	5012	Basic Air TRA Stations
304	DEPT Navy Field OFF Overseas	5013	Advanced Air TRA Stations
3041	JAG Sponsor Field Offices	5015	Technical Air TRA Stations
3042	Other Staff Field Offices	502	Naval Air Reserve
3045	Navy Research Branch OFF	5021	Naval Air Reserve Training
305	Functional Components	55	Students Air Training
3051	Functional Components LANT	551	Air Training Students
3052	Functional Components PAC	5512	Students Basic Air Training
308	Air Stations Overseas	5513	Students Advanced Air Training
3081	Air Stations Atlantic	5515	Students TECH Training
3082	Air Stations Pacific	5519	Student MISC Air Training
311	Supply Activities Overseas	60	Officer CAND & CRUIT Training
3111	Supply Activities Atlantic	601	Officer Candidate Program
3112	Supply Activities Pacific	6011	Officer Candidate Schools
312	BUMED Field ACTS Overseas	602	Recruit Training Program
3121	BUMED Activities Atlantic	6021	GEN TRA CENS & ADCOMS
3122	BUMED Activities Pacific	6022	Recruit Training Commands
313	Facilities ENGR OFF Overseas	65	STU OFF CAN & CRUIT TRA
3131	Facilities ENGR OFF LANT	651	Officer Candidate Students
3132	Facilities ENGR OFF PAC	6511	Students Officer Candidate
314	Marine Corps FLDACTS Overseas	6512	Students Special OFF CAND
3142	Marine Corps ACTS Pacific	6513	Student Midshipmen
40	GEN Training OP Forces	652	Recruit Training Students
401	Enlisted GEN TRA OPFOR	6521	Students Recruit Training
4012	Naval Schools Commands	70	BUMED Training
4014	Naval Schools Outlying	701	Medical Training OPFOR
402	Officer Training OPFOR	7011	Medical SCHS OFR and ENL
4021	ADV COMD Staff Schools	702	Dental Training OP Forces
4022	Post Graduate Schools	7021	Dental SCHS OFR and ENL
4023	Special Technical Schools	75	BUMED Training Students
4024	Special NON TECH Schools	751	Medical Training Students
403	Functional Training OPFOR	7511	STU MED TRA OFR and ENL
4031	Functional Training	752	Dental Training Students
404	MISC Training OPFOR	7521	STU DEN TRA OFR and ENL
4041	MISC Training Activities	753	STU Nurse Corps OFT PROG
406	Naval Reserve Program	7531	STU Nurse Corps OFT PROG
4061	DIST HDQTRS RES SUPPL US	8	DOD, International & Other
4062	Reserve Training CENS US	80	DOD, International & Other
4063	MISC RES TRA ACTS US	801	International Staff ACTS
4064	Reserve Recruiting ACTYS	8011	International Staffs
45	GEN Training Students	802	Foreign Military Aid Program
451	Enlisted Training Students	8021	Military Assistance Groups
4512	STU Naval School Commands	803	DOD Agencies
4514	STU Naval Schools Outlying	8031	OSD and JCS Activities
452	Officer Training Students	8032	DEF Threat RED AGCY (DTRA)
4521	STU ADV CMD Staff Schools	8033	DEF COMM AGY & Field ACTS

MARP	TITLE	MARP	TITLE
8034	DEF INTEL AGY & Field ACTS	8072	Navy at Single Manager ACT
8035	DEF Race REL Institute	8073	Navy at Army Activities
8036	DEF MAP AGY & Field ACTS	8074	Navy at Air Force Activities
8037	Defense Audio Visual	8075	Navy at Other Military Activities
8038	DEF TRNG Data ANAL CTR	8076	Military Government Units
8039	DEF Agencies – MISC	808	Support Other US GOVT ACTS
804	Security Group Activities	8081	Navy With Other GOVT DEPTS
8041	Security Group ACTS US	90	Accounting Adjustments
8042	SEC GR ACTS OUTS US – LANT	900	TP&P/MISC ACCTNG
8043	SEC GR ACTS OUTS US – PAC	9000	TRANS/PATS/PRIS/HOLDEES
8044	Naval Courier Service	9001	Transients
805	Pacific Missile Range ACTS	9002	Patients
8051	Pacific Missile Range ACTS	9003	Prisoners
806	Reimbursable Manpower ACTS	9004	Separations
8061	Navy REIMB Other GOVT DEPT	9006	MISC Adjustments
8062	REIMB Foreign MIL Sales	901	Reimbursable Over MPN Ceiling
8063	NIF Reimbursable	903	Reprogramming Adjustments
8064	Navy Stock Fund	9031	Data Conversion Line
8065	Defense Stock Fund	904	RPN Funded Over MPN Ceiling
8066	DEBOF BOS COMD Operations	9042	Plus RPN Funded Strength
8067	DBOF Communications	905	RQMTS HOLD ACCT
8068	DBOF Engineer FLDIC SVS	9053	RQMTS HOLD ACCT
807	Support of Other DOD ACTS	906	Manpower Survey
8071	Navy at Armed Forces ACTS		

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SECTION 13

MANPOWER RESOURCE CODE (MRC)

A two-position alphabetic field identifying the types of resources for the Future Years Defense Program (FYDP) in TFMMS. This is a mandatory code on all manpower authorizations.

MRC	DESCRIPTION	APPROPRIATIONS CATEGORY
AD	Active Duty	MPN
MD	Midshipmen	MPN
ST	Student	MPN
TR	Trainee	MPN
RT	Training & Administration of Reserves (TAR)	RPN (Active)
TT	TAR Trainee	RPN (Active)
RP	265 RPN (SELRES Officer on active duty not to exceed a 4-year period)	RPN (Active)
RR	Reserve Recruiter	RPN (Active)
RA	Selected Reserve	RPN (Inactive)
DH	Civilian U.S. Direct Hire	OMNV
FD	Civilian Foreign National Direct Hire	OMNV
FI	Civilian Foreign National Indirect Hire	OMNV
CN	Contractor	OMNV
PP	PEP Accounts	Non-PPBS

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SECTION 14

MANPOWER TYPE (MT) CODE

A one-position alphabetic field used to define categories of manpower. The skill data will reflect Navy quality for officer and enlisted authorizations. To specify other than Navy quality, utilize the Billet Title or a Billet Note.

MT	MT SHORT	DESCRIPTION	CATEGORY
B	CON	Contractor Support	Civilian
C	CIV	Civilian (Navy)	Civilian
E	ENL	Enlisted (Navy)	Enlisted
O	OFF	Officer (Navy)	Officer

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SECTION 15

MILITARY ESSENTIALITY CODE (MEC)

A one-position alphabetic field that provides justification for military staffing instead of civilian or contractor resources. DOD Directive 1100.4 (NOTAL) refers.

MEC	DEFINITON
A	Combat Readiness or Direct Combat Support. Applies to any requirement in a military unit whose mission includes engaging in or maintaining readiness for military operations under combat conditions as well as requirements in activities involved in direct support of combat forces which must maintain readiness for military support operations under combat conditions. The majority of the requirements falling into this category will be in the operating forces.
B	Military Readiness. Applies to requirements that provide experience necessary to upgrade military skills that cannot be acquired through other means. Military personnel must be qualified to perform the duties associated with the requirement. This includes requirements in an activity in the U.S. where military incumbents can gain experience needed to prepare them for assuming like responsibilities in a combat environment.

- Military Construction Battalions
- Flight Surgeons
- Special Warfare Units
- Beach Groups
- Fleet Readiness Squadrons
- Construction
- Special Boat Squadrons and Units
- Assault Craft Units
- Cargo Handling and Fort Groups
- Beach-master Units
- Explosive Ordnance Disposal Groups and Detachments

MEC DEFINITON

C Military Tradition and Custom. Applies to a limited number of requirements that have traditionally or customarily been filled by military members.

- Military Bands
- Chaplains (not Afloat, Aviation, or Deployable Shore-based Forces)
- Inspectors General where inspections are being conducted on Navy military activities
- Recruiters for military personnel projecting a positive image of the armed forces
- Flight demonstration teams where military capabilities techniques are being demonstrated

D Navy Representative in External Services/Agencies. Applies to requirements needed in support of other services, North Atlantic Treaty Organization (NATO), joint staffs, other federal agencies, etc.

- Foreign military exchange
- PEP
- Military liaison with governmental agencies
- Military attachés or advisors

E Military Required. Applies to requirements in which military is required for performance of prescribed duties. These requirements need current or recent military experience that is directly associated with the requirement.

- Military officers assigned to a requirement in which they use their military training, judgment, and recent experience to ensure that a program is directed toward military requirements.
- Military instructors in units conducting military training on the basis of their own previous training and practical experience in military skills.
- Military instructors or support in units providing accession training, such as recruit training commands.
- Military assigned to training commands for exercise of good order, discipline, and military leadership (e.g., Naval Training Centers, Transient Personnel Units).
- Military project officer in shipyards, systems commands, program development agencies, aircraft plants, or other armament production centers, where actual "hands on" military experience is required for product acceptance determinations.
- Individuals Account. Manpower requirements that have been programmed as Transients, Patients, Prisoners, Holdees (TPPH) and Students.

MEC DEFINITON

F Civilian Requirement/Funding and/or Skill Unavailable. Applies to civilian requirements where civilian skill is not currently available in the labor market or cannot be hired because funding is not yet available. Accordingly, these authorizations will be converted to civilian when funding and/or skill becomes available.

G Military Required for Security. Applies to requirements involved in national security at locations where the incumbent, in the performance of assigned duties, may become involved in combat situations or security situations that may involve deadly force. Such installations usually play a combat support role and do not have a mission to engage in direct combat operations.

- Security guards at military installations overseas where military are required due to extreme political situations or the sensitivity of the base's mission. These situations would call for unquestioned response to orders, possibly involving lethal force, to protect and defend the base and other government property.
- Security guards at military installations in the U.S. where lethal force is authorized or where unquestioned response to orders is required to prevent unauthorized entry.

L Military Required by Law. Applies to requirements (Navy Officer Billet Classification (NOBC) codes 2557 or 2558) where military incumbency is required by statute (i.e., Judge Advocate General Corps - 10 U.S.C. Sec. 5148 (1982)).

M Support Requirement Included in Contingency or War Plan. Applies to military requirements where the incumbent may become involved in combat or direct combat support operations upon the execution of a mobilization or contingency plan. The incumbent is required to fill requirements with a FAC "A" upon mobilization. Such requirements will be matched with the associated mobilization requirement in TFMMS and identified in the billet title as “MOB TO BSC/UIC” (data from the FAC “A” counterpart).

S Enlisted Sea-Shore Rotation (SSR) Initiatives. Manpower requirements for general duty positions (e.g., with FACs “G”, “H”, “K”, “N”, and “1”) that are included in the 1999 SSR Initiatives. Changes to the requirement and authorization fields to include NEC, MEC, FAC, and UIC codes of these BINs require concurrence or recommended modifications from CNO (N12). Initial assignment of this code will be controlled by N122E and NAVMAC.

MEC	DEFINITON
T	Rotation/Career Progression. Applies to enlisted requirements that must be reserved for military personnel to ensure that adequate requirements ashore are available to maintain existing ratios for sea/shore rotation policies, as well as providing career paths for personnel possessing essential skills.

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SECTION 16

ORGANIZATIONAL CODE (ORG Code)

A ten-position field used to identify the organizational level assigned to the civilian position, such as Department, Division, or Section (e.g., N1, N122A1, PERS4, Code 20). Organizational Codes are assigned by claimants/activities.

Applies to civilian positions only.

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SECTION 17

PEACETIME REQUIREMENT (PR)

A one-position numeric field that identifies if the position is required in peacetime, peacetime and mobilization, or mobilization only.

Applies to military and civilian positions.

PR	DEFINITION
0	Mobilization Only
1	Peacetime and Mobilization
2	Peacetime Only

The following applies only to military positions:

PR 0 = Mobilization Only and must have MOB BGN and MOB END dates. The authorized begin MOB months are 01, 02, 03, 06, and 12. They can be any combination provided that the MOB END is greater than or equal to the MOB BGN.

PR 1 = Peacetime and Mobilization and will have MOB BGN and MOB END dates.

PR 2 = Peacetime Only and will not have MOB BGN or MOB END dates. This category will include SELRES Peacetime Contributory Support requirements.

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SECTION 18

POSITION STATUS (PS) AND HIRE STATUS (HS) CODES

A one-position alphabetic field (PS) or numeric field (HS) used to define additional civilian authorization quality information reflecting the approved resourcing (funding) of the requirement.

PS codes identify the status of the civilian position.

PS	DESCRIPTION
C	Contractor
F	Full-Time
P	Part-Time

HS codes identify the type of hire for the civilian position.

HS	DESCRIPTION
1	U.S. Direct Hire (Applies to Appropriated and Non-Appropriated Fund)
2	Foreign National Direct Hire
3	Foreign National Indirect Hire
4	Contractor Support

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SECTION 19

REQUIRED FUNCTIONAL CATEGORY (RFC) CODE

A three-position alpha/numeric field, organized by major functional categories called Mission Areas, used to identify each requirement in TFMMS with the appropriate mission area/functional category of work for which the requirement is required. If the incumbent of a requirement is required to support more than one RFC, use the RFC requiring the most support.

The Standards Reference Code (SRC) is included for the convenience of staffing standards users as appropriate. SRCs appear only where there is an OPNAV-approved staffing standard available for use.

Part A is a complete listing of all RFC codes for shore manpower requirements covered under the Shore Manpower Requirements Determination Process (SMRDP).

Part B is a listing of RFC codes assigned to ship, aircraft, and other requirements/ authorizations that are not identified within the shore manpower universe (i.e., Students, TPPH, Joint Commands, etc.).

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LISTING OF RFC CODES

PART A

MISSION AREA: AIRCRAFT MAINTENANCE (ACM)

Provide for maintenance, repair and overhaul of aircraft, aircraft systems and components, and aircraft ground support equipment.

RFC	DEFINITION
ABB	Organizational Level Maintenance to support designated aircraft (Note: Exclude maintenance in support of research and development; and maintenance utilizing mobile maintenance facilities) Provide functional area administrative support services; provide quality assurance/data analysis services SRC: ACM01.000 SRC: ACM01.503 SRC: ACM01.505 SRC: ACM01.509 Perform organizational level maintenance on assigned aircraft SRC: ACM01.001-.400 Provide functional area and maintenance/material control management SRC: ACM01.501 Provide maintenance control services SRC: ACM01.502 Provide material control services SRC: ACM01.504 Provide flight line services for transient aircraft SRC: ACM01.505 SRC: ACM01.507
ACB	Intermediate Level Maintenance (AIMD) to support designated aircraft (Note: Exclude maintenance in support of research and development; and maintenance utilizing mobile maintenance facilities) Provide functional area support; production control, material control, quality assurance/technical library/data analysis, oil analysis services, and ship's evolution services

RFC	DEFINITION
	SRC: ACM02.000 SRC: ACM02.601 SRC: ACM02.602 SRC: ACM02.610 SRC: ACM02.621 SRC: ACM02.630 SRC: ACM02.640 SRC: ACM02.680 SRC: ACM02.690 SRC: ACM02.700 SRC: ACM02.710 SRC: ACM02.750 Perform intermediate level maintenance on aircraft components SRC: ACM02.001-.400 Perform vast maintenance SRC: ACM02.641 Provide management/administrative support and perform calibration and repair on selected TMDE/PME maintenance SRC: ACM02.642 Perform receipt and issue of TMDE/PME for designated customers SRC: ACM02.643 Perform maintenance utilizing automatic test equipment SRC: ACM02.851-.899
ACC	Perform Intermediate Level Maintenance on power plant components, aircraft engines, aircraft engine modules, auxiliary power units, and support equipment gas turbine engines SRC: ACM02.401-.590 Provide management and administrative support for power plants maintenance SRC: ACM02.620
ADA	Depot Level Maintenance
AFA	Organizational Level Maintenance for Designated Aircraft in Support of Research and Development
AHA	Organizational/Intermediate Level Maintenance on Ground Support Equipment Provide GSE operator training SRC: ACM07.001 Operate a GSE pool SRC: ACM07.000 SRC: ACM07.002-.004 Provide organizational/Intermediate level maintenance on GSE SRC: ACM07.005-.500 Provide COMNAVAIRPAC fleet material representative services Provide equipment pools for COMNAVAIRLANT and COMNAVAIRPAC ships

RFC	DEFINITION
AKB	Provide Engineering Quality Assurance And Production Control (NADEPs only) SRC: ACM10.001-.002 SRC: ACM10.004-.008
AOG	Provide Naval Aviation Engineering Service Unit (NAESU) Support
APA	Intermediate Level Aircraft and Component Maintenance Utilizing Mobile Maintenance Facilities to Support Designated Aircraft
AQA	Organizational/Intermediate Level Support Equipment Maintenance Utilizing Mobile Maintenance Facilities
A99	Provide Aircraft Maintenance Services not Specifically Addressed

MISSION AREA: AUTOMATIC DATA PROCESSING (ADP)

Provide automatic data processing services such as system design, software development, software maintenance, system computer operations and ADP equipment maintenance.

RFC	DEFINITION
B99	Provide Automatic Data Processing Services

NOTE: Use or operation of a PC (desk top or lap top) as a function of normal task accomplishment, i.e. word processing, data base management, spread sheet development, etc., does not constitute providing ADP Services/Support.

Mission Area: Installation/Base Operations (BXX)

RFC	DEFINITION
AIRFIELD SUPPORT	
BAA	Air Operations – A function which includes ANY MANAGEMENT, OVERHEAD, AND SUPPORT functions NOT SPECIFIED BELOW that provide support for aircraft operations and ground servicing of aircraft. Air Operations has five core sub-functions: (1) Air Field Logistics, (2) Air Traffic Control, (3) Aviation Fuel Support, (4) Ground Electronics, and (5) T-Line/ Airfield Facilities.
BAB	Airfield Logistics – A sub-function that consists of all activities that provides support to airfield administration and management, transportation support, aircrew training, search and rescue, and aviation safety.
BAC	Air Traffic Control (ATC) – A sub-function that consists of all activities that exist primarily to provide air traffic control services for the installation to assure the orderly and expeditious movement of aircraft departing, landing, or approaching the airfield for landing.
BAD	Aviation Fuel Support – A sub-function that consists of activities funded by the installations that are involved with fuel receipt/delivery and defueling services for aircraft.
BAE	Ground Electronics – A sub-function that consists of the activities that provide maintenance and support for ground electronics, navigation aids, and radios for air operations. This includes corrective maintenance, inspection, testing, calibration, alignment, installation, and repair.
BAF	T-Line/Airfield Facilities – A sub-function that consists of all activities that provide flight line and runway support including operation and maintenance of ground support equipment (GSE), arresting gear and aircraft salvage equipment supported by installation Based Operating Supporting (BOS) funding.
BOA	Other Air Operations – A function that consists of management, overhead, and support functions not specified below and which are directly related to airfield operations. This category has five core functions: (1) Auxiliary Airfield Support, (2) Cargo Handling, (3) Crash & Rescue, (4) Passenger Terminal Operations, and (5) Weapons.

RFC	DEFINITION
BOB	Auxiliary Airfield Support – Major Auxiliary Airfields that have many of the same functions and sub-functions as principal airfields. IAMP aggregates the costs associated with the functions and sub-functions described above for all installation airfields. The Auxiliary Airfield sub-function is provided for other (than sub-functions above) activities that exist primarily to support the auxiliary airfield.
BOC	Cargo Handling – A sub-function that consists of all activities involved in receiving, moving, loading, and unloading air cargo. It includes activities in support of cargo handling.
BOD	Crash & Rescue – A sub-function that consists of activities involved in providing aviation crash and rescue support for airfield operations. It includes labor and material used in the operation of crash and rescue boats (including operator-performed maintenance). Also includes special photographic services in connection with air crashes, fires, investigations, and technical or service information.
BOE	Passenger Terminal Operations – A sub-function that consists of all activities involved in the operation of the terminal and in providing service to passengers. Includes all costs incurred in directing and administering an air terminal facility including dispatching, handling mail, and operating equipment as needed.
BOF	Weapons – A sub-function that consists of all activities that provide receipt, segregation, storage, issue, handling, maintenance, tests, and checks of weapons. The sub-function also includes explosive ordinance disposal (EOD) activities where applicable.

SEAPORT SUPPORT

BPA	Port Services – A function that includes any management, overhead, and support functions not specified below which provides direct support for the core sub-functions that operate the port. The core sub-functions are: (1) Berthing and Hotel Services, (2) Port Logistics, (3) Port Operations Center, (4) and Tugs and Crafts.
BPB	Berthing and Hotel Services – A sub-function that consists of all activities in support of ships entering or leaving the harbor and moored or anchored within the harbor. It includes harbor pilot services, support provided while moored, weapons and material handling, oily waste disposal, hazardous waste disposal, and fueling of ships. Berthing and hotel services also include provision of tenders, relocation of floating cranes and other activities that support ship's berthing. In addition, it includes maintenance of navigational aids (NAVAIDS) funded by the installation.

RFC	DEFINITION
BPC	Port Logistics – A sub-function that consists of all activities involved in cargo handing support provided by the installation Port Services organization.
BPD	Port Operations Center – A sub-function that consists of all activities in support of the harbormaster and watch team that manage the movement of ships and schedules the delivery of services to ships. It also includes administration, management, and training for all Seaport Support functions and Senior Officer Present Afloat (SOPA) administrative support.
BPE	Tugs and Craft – A sub-function that consists of activities conducted to lease, operate (less pilot services) and maintain tugboats, yard oilers, barges, and other small craft (craft maintenance costs paid by other commands are NOT included in STARS/FL).
BDA	Other Port Operations – A function that includes any management, overhead, and support functions not specified below that provides indirect support to the core functions that operate the port. The sub-functions are Degaussing, Sea Air Rescue, Spill Response, and Weapons.
BDB	Degaussing – A sub-function that consists of all activities in support of the operation and maintenance of the port degaussing range.
BDC	Sea Air Rescue – A sub-function that consists of all activities primarily involved in providing a waterborne search and rescue capability. It includes labor and material used in the operation of rescue boats (including installation funded maintenance activities).
BDD	Spill Response – A sub-function that consists of all activities that provide the capability to respond to Hazardous spills in the harbor associated with operation of the seaport.
BDE	Weapons – A sub-function that consists of all activities that provide receipt, segregation, storage, issue, handling, maintenance, tests, and checks of weapons for supported ships. The sub-function also includes EOD activities where applicable.

OTHER MISSION SUPPORT

BXA	Miscellaneous Support – Includes any management, overhead, and support sub-functions not specified below. The seven sub-functions include: (1) Cemeteries, (2) Military Banking Facility, (3) Mobilization, (4) Museums, (5) Health Care Support, (6) Retail Services Support, and (7) Commissary Support.
BXB	Cemeteries – A sub-function that consists of installation provided BOS funded activities in support of the operation of cemeteries.

RFC	DEFINITION
BXC	Military Banking Facility – A sub-function that consists of installation provided BOS funded activities in support of Military Banking Facility activities.
BXD	Mobilization – A sub-function that consists of installation provided BOS funded activities in support of mobilization activities.
BXE	Museums – A sub-function that consists of installation provided BOS funded activities in support of the operation of museums.
BXF	Health Care Support - A sub-function that consists of installation provided reimbursable BOS funded activities in support of operations and facilities of tenant health and dental care providers. Health and dental care services are funded separately from the installation and therefore are not addressed in the "Community Support" core business area. Support provided to medical and dental activities on a reimbursable basis is charged under "Other Mission Support", using the "Health Care Support" sub-function.
BXG	Retail Services Support - A sub-function that consists of installation provided reimbursable BOS funded activities in support of operations and facilities of resident retail service providers. Retail services provided by the NEX, Navy Lodge and the Commissary are funded separately from the installation and therefore are not addressed in the "Community Support" core business area. Support provided to retail activities on a reimbursable basis is charged under "Other Mission Support", using the "Retail Service Support" or "Commissary Support" sub-functions.
BXH	Commissary Support - A sub-function that consists of installation provided reimbursable BOS funded activities in support of operations and facilities of a resident commissary.

COMMUNITY SUPPORT (QOL)

BWA Morale, Welfare and Recreation (MWR) - Includes any management, overhead, and support functions not specified below that provides activities of the normal MWR installation department. MWR has four sub-functions; Management Support, Category A, Category B, and Category C. In the following list, MWR activities are listed under their respective sub-function.

Note 1: While Child Development Programs (CDP) are organizationally in the MWR Department as a Category B activity, the Core Model considers the CDPs as a separate function.

Note 2: The two-digit number following the MWR Category activities listing is the Recreation & Mess Control Accounting System (RAMCAS) account code.

RFC	DEFINITION
BWB	Management Support - A sub-function that consists of activities that provide common support services to the MWR operation such as G&A support, management, appropriated fund accounting support, and general marketing activities.
BWC	Category A - A sub-function that contains the following MWR activities: Single Sailor Initiative (includes temp storage of household goods & parking) Parks and Picnic Areas: Parks and Picnic Areas - 08 Beaches - 10 Fleet recreation - 15 Recreation Centers/Room Recreation center – 16 Young adult program – 17 Library – 27 Gym/Physical fitness/Aquatic Training Gym – 61 Fitness center – 62 Sports/Athletics Intramural sports – 63 Athletics/fitness – 66 Aerobics – 65
BWD	Category B - A sub-function that contains the following MWR activities: Outdoor Recreation Campsites – 11 Outdoor recreation – 13 Equipment rental Community activities Special community events – 14 Community center – 18 Community activities – 19 Youth activities – 20 Before and after school care – 21 Automotive Crafts Vehicle Storage – 30 Car wash – 31 Automotive – 32 Marinas (w/o resale or Private Boat Berthing) Marina Services – 34 General Program Operations – 10 Arts & Crafts Ceramics – 47 Arts, crafts, hobbies – 49 Recreational Information Tickets and Tours (ITT) – 55 Swimming pools – 60 Sports program above intramural level – 64 Bowling (12 lanes or less) – 80

RFC	DEFINITION
BWE	Category C - A sub-function that contains the following MWR activities:

Open Messes/Clubs
- All hands club – 01
- Officers club – 02
- CPO club – 03
- Enlisted club – 05
- Specialty food and beverage operations 1 – 77
- Specialty food and beverage operations 2 – 78
- Specialty food and beverage operations 3 – 79
- Parcheezi's – 82
- Cactus Cantina – 83
- Contract food and beverage – 84
- Enlisted Dining Facility - 85 (see F/SF - Shelter-Subsistence/Galley)
- Fast Food - 06
- Catering – 07

Cabins/Cottages – 12
Animal care/Veterinary service – 24
Recreation equipment checkout – 28
Marina services - 34 (with Resale/Private Boat Berthing)
Golf
- Golf – 40
- Miniature golf – 41
- Driving range – 42

Bowling (13 lanes or more) – 43
Audio/Photo & Other Resale Activities
- Audio visual – 46
- Recycling - 59

Amusement Machine Locations & Centers
- Amusement/vending machines – 56
- Slot Machines – 57

Bingo – 58
Motion pictures - 50
Recreation, General
- Stables - 26
- Recreation other activities – 70
- Skeet/trap range - 39
- Skating – 68

BQA Shelter/Subsistence - A function that includes any management, overhead, and support functions not specified below that provides shelter or subsistence to eligible personnel. The sub-functions are; Bachelor Quarters (BQ), Contract Berthing, and Galley.

RFC	DEFINITION
BQB	Bachelor Quarters (including Bachelor Officer Quarters (BOQ) and Bachelor Enlisted Quarters (BEQ)) - A sub-function that consists of all activities in direct support of the BQ operation including the purchase, installation and maintenance of PSE and the operation of a Transient Personnel Unit (TPU).
BQC	Contract Berthing - A sub-function that includes costs of contracted billeting services for drilling reservists that cannot be accommodated by installation facilities.
BQD	Galley - A sub-function that consists of all installation activities in support of the management and operation of the Galley (includes labor, supplies, and equipment used by the Galley).
BNA	Family Service Center (FSC) - Includes any management, overhead, and support functions not specified below that provides direct support for FSC operations. The FSC has three sub-functions: Counseling Services, Family Advocacy Program, and Education/RAMP/TAMP. This is a temporary holding account until a new RFC sub-function and definition, is requested by your activity, and approved.
BNB	Counseling Services - A sub-function that consists of all of the activities that exist primarily to support FSC management, administration, and counseling (includes Retiree Affairs, Foster Care, and Community Outreach).
BNC	Family Advocacy Program - A sub-function that consists of all FSC activities that provide support to the Family Advocacy Program.
BND	Education/RAMP/TAMP - A sub-function that consists of Family Service Center activities that provide educational services for eligible military personnel, dependents and retired personnel. It also includes support for the RAMP/TAMP program.
BJA	Child Development Program (CDP) - A function that includes any management, overhead, and support functions not specified below that provide direct support of the CDP. The sub-functions in the CDP are Center Care and In-Home Care.
BJB	Center Care – 22 - A sub-function that consists of all activities in direct support of the management and operation of the installation center where child development services are provided. It includes management of resources and the provision of referral services that identify other childcare services available in the area.

RFC	DEFINITION
BJC	Family Child Care - 23 - A sub-function that consists of all activities conducted to train, certify, and support families that provide in-home care to eligible children.
BHA	Family Housing Support - A function that includes any management, overhead, and support functions not specified below that provides Support to family housing. The sub-functions in Family Housing Support are; Management and Operations, Maintenance, Minor Construction and Major Repairs, and Police and Fire Protection.
BHB	Management and Operations - A sub-function that consists of activities providing BOS support to family housing including family housing management and local area housing coordinator services. The sub-function includes housing office operation and housing referral services as well as refuse collection and disposal, pest control, custodial services, utilities, snow removal, street cleaning, and vehicle costs. (Budget Projects 10,11,12, 14 and 16 of FH, N appropriation where applicable.)
BHC	Maintenance - A sub-function that consists of activities that provide maintenance support to family housing units. It includes service calls, change of occupancy maintenance, interior/exterior painting, self-help, maintenance and repair of exterior utilities and other real property, quarters cleaning, and vehicle maintenance. (Budget Projects 20 and 23 of FH, N appropriation where applicable.)
BHD	Minor Construction and Major Repairs - A sub-function that consists of major repairs and incidental alterations and additions performed on family housing and supporting facilities. (Budget Project 22 of FH, N appropriation where applicable.)
BHE	Police and Fire Protection - A sub-function that consists of installation funded police and fire protection provided to family housing and reimbursed from FH, N appropriation.
BMA	MILPERS Services - A function that includes any management, overhead, and support functions not specified below that provide base-wide military personnel support activities provided by the installation. Military Personnel (MILPERS) Services has four sub-functions: (1) Ceremonial Guard, (2) ESO/Campus, (3) Pay and Personnel Support, and (4) Restricted Barracks.
BMB	Ceremonial Guard - A sub-function that consists of all of the activities that are part of or support ceremonial guard activities.

RFC	DEFINITION
BMC	ESO/Campus - A sub-function that consists of all activities that provide support to the Educational Services Officer and the Campus off-duty education program. Also includes other activities in support of testing and education.
BMD	Pay and Personnel Support - A sub-function that consists of all activities that support pay and personnel services for eligible military personnel in the local area. This sub-function includes the operation of existing Personnel Support Detachments (PSDs) when assigned to the installation. It also includes activities involved in the operation of base-wide alcohol abuse education programs and other such services provided to military members.
BME	Restricted Barracks - A sub-function that consists of activities that use installation BOS funds to provide Restricted Barracks services for the local area.

FACILITY MANAGEMENT

BVA	PW Management - A function that includes any management, overhead, and support functions not specified below that provides facilities planning and engineering, public works administrative services, real estate management and overall management in support of; maintenance and repair, facility support contracts, minor construction, utility maintenance and operations, building services, transportation maintenance and repair, and environmental services. Sub-functions are: Management and Administration, Installation Plans and Engineering, and Real Estate Management.
BVB	Management and Administration - A sub-function that consists of activities that provide management and administrative support for the entire Facilities Management Business Area. It provides: (1) office services and administrative support, (2) technical and sensitive information control, (3) tracking of capital assets, (4) industrial and vehicle safety, (5) management of human resources, (6) current technical reference materials, (7) management of the Energy Conservation Program, and (8) validation of capital asset records through physical inventories.
BVC	BVC Installation Plans and Engineering - A sub-function that consists of activities that provide long-range planning for the use and lay out of the installation's land, facilities, and other capital assets. It also includes activities that provide planning for the acquisition, maintenance, repair, and disposal of facilities and equipment. This includes utilities systems, housing units, buildings and structures, airfields, roads, grounds, waterfront structures, and equipment.

RFC	DEFINITION
BVD	Real Estate Management - A sub-function that consists of activities that manage and execute real estate transactions, including leases, for the installation.
BUA	Utilities - A function that includes any management, overhead, and support functions not specified below that provides installation utilities, to include where applicable, the maintenance and operation of water, steam, electrical, and other utility distribution systems. Both maintenance and operations occur in providing these sub-functions (commodities) and activities to the other core business areas. The maintenance portion is covered under Facility Management (core business), Facility Maintenance (function), and Maintenance (sub-function). The operations portion is covered under Facility Management (core business), Utilities (function), and the appropriate sub-functions (electric, sewage, etc.). The operations portion provides for the purchase, production, and distribution of utilities to the other sub-functions of the installation. When the installation does not provide its own utility services, the Utilities sub-functions act as cost centers for resources expended to provide utilities.
BUB	Cable TV - A sub-function that consists of activities that provide cable TV services.
BUC	Chiller Plant - A sub-function that consists of activities that provide Chiller Plant and air conditioning services. It includes: • Air conditioning plants or equipment with a capacity of 5 to over 100 tons and related distribution systems, either as a plant serving one building or several buildings • The cost of operation of air conditioning plants and external air conditioning distribution systems for plants of 25 to 100 ton and over capacity • The cost of air conditioning purchased from commercial or another naval activity
BUD	Electric - A sub-function that consists of activities that provide electricity. It includes: • The buildings, installed generating equipment, and switching stations used in producing and controlling electric current at source. This includes the cost of operation of all equipment in the steam

RFC	DEFINITION
	electric generating plant that is used to generate and control electric current including the operation of turbine generators, switchboards, circulating water, and condensate pumps. The cost of operation of all equipment used in the generation of electricity at internal combustion electricity plants including the cost of operation of both diesel generator and gas turbine generators and all auxiliaries • All operating costs incidental to the exterior distribution of electricity, including transmission lines, sub-stations and switching operations, up to and including the users' meter or similar point of count • All operating costs of Energy Monitoring and Control Systems incidental to electricity savings • Cost of electricity purchased from commercial sources including municipalities or from another naval activity
BUE	Gas - A sub-function that consists of activities that provide gas for heating or as a fuel for a central power plant. It includes: • Buildings and installed generating equipment, storage tanks, and connected fuel storage for generation and storage of gas for direct heating or as a fuel for central plant • The cost of operating gas plants to be used as fuel for heating purposes, and the cost of operating gas distribution and transmission systems including gas pipes, mains, and other appurtenances • Cost of gas purchased from commercial sources or another naval activity to be used as fuel
BUF	Other - A sub-function that consists of activities that provide other utility services not otherwise addressed in the Core Business Model. It includes: • The operation of miscellaneous central plants, systems, and buildings including: maintenance of acetylene and oxygen generating plants; operation of installed ice manufacturing equipment which, for inventory purposes, is a part of the maintenance and production building in which it is housed; operation of installed cooling or refrigeration equipment which, for inventory purposes, is a part of the cold storage building in which housed; and the cost of gas, fuel, oil, and solid fuels consumed for heating including cooking and hot water • The costs of operating all other utility distribution systems
BUG	Pneumatic Power - A sub-function that consists of activities that provide compressed air. It includes: • The cost of compressed air plants and systems (including installed generating equipment), and pneumatic power (compressed air) distribution systems

RFC DEFINITION

- The cost of operation of pneumatic power plants
- The purchase of compressed air from commercial or Navy sources

BUH Pure Water - A sub-function that consists of activities that provide nuclear reactor water. It includes the facilities used in the treatment of nuclear reactor water.

BUI Sewage - A sub-function that consists of activities that provide sewage services. It includes:

- Buildings and facilities for the treatment and disposal of sewage and industrial waste including treatment plants, septic tanks, drain fields, outfall sewers and storm drainage systems
- Operating costs of sewage and liquid waste treatment pumping plants and equipment, treatment and purification facilities and disposal
- Operating costs incidental to the exterior distribution system including sewers, lift stations, and other appurtenances for domestic waste and for combined storm water and sanitary systems up to the 5-foot building lines and other appurtenances
- Cost of sewage treatment purchased from commercial sources including municipalities or from another naval activity
- Costs associated with the treatment and sales or use of “gray water” used for irrigation purposes

BUJ Steam - A sub-function that consists of activities that provide steam for power and heating and hot water for heating. It includes:

- The buildings, installed generating and boiler equipment with a capacity from .75 to over 3.5 MBTU/HR, and connected fuel storage used in producing and controlling hot water and low and high-pressure steam at source for heat and processing. This includes the cost of operation (including fuel costs) of equipment used to generate steam and hot water, including plants providing steam for both power and heat as well as for power only
- All operating costs incidental to the exterior distribution (transmission and distribution lines and mains) of steam or hot water plants up to and including the users' meter or similar point of count. Includes operating costs of Energy Monitoring and Control Systems incidental to steam and hot water savings
- The cost of steam and hot water purchased from commercial sources or from another naval activity

RFC	DEFINITION
BUK	Water - A sub-function that consists of activities that provide water. It includes: • The buildings and facilities used in the supply, storage (including storage tanks, wells and reservoirs), treatment and distribution pumping stations and valve sheds and distribution lines of potable and non-potable water, filtration plants, and pretreatment supply mains. Excludes nuclear reactor water treatment facilities • The facilities for the desalinization of water and the cost of operation of all equipment in the desalinization of water • The operating costs of potable and non-potable supply sources, collection facilities, pumping and purification, plant equipment, and the operating costs incidental to the exterior potable and non-potable water distribution systems including laterals and pipes, up to and including the users' meter or similar points of count • The cost of potable water purchased from commercial sources and municipalities or from another naval activity
BFA	Facility Maintenance - A function that includes any management, overhead, and support functions not specified below that provides facility maintenance and repair for buildings, piers, runways, roads, and other real property assets. It includes maintenance of real property (MRP), minor construction and alteration, dredging, and other installation centrally managed maintenance. Sub-functions are: CBU/First Lieutenant/Self Help, Dredging, Emergency/Service, Maintenance, Minor Construction and Alteration, and Preventive Maintenance. When the installation does not provide its own facility maintenance services, the facilities maintenance sub-functions act as cost centers for resources expended to provide facility maintenance services. Note for Special Projects: If the echelon II provides special project funding to the installation in its budget, the costs incurred will be reflected in IMAP reports. Special projects funding retained and managed by the echelon II commander will not be included in the IMAP reports.
BFB	CBU/1st LT/Self Help - A sub-function that consists of activities of the CBU and 1st Lieutenant entities in providing maintenance and repair/minor construction and alteration, and general self help work for the installation. For the CBU it includes the BOS costs of projects undertaken for the installation. It also includes the costs incurred by the 1st Lieutenant organization in providing support services and self help work for labor only all other costs are charged to the appropriate code. (This work is normally considered part of the other sub-functions within the Facility Maintenance function but will be tracked separately for IMAP purposes.)

RFC	DEFINITION
BFC	Dredging - A sub-function that consists of activities that provide dredging services.
BFD	Emergency/Service - A sub-function that consists of activities that provide Emergency/Service for installation facilities. The sub-function includes service work (labor class code 01) and emergency work (labor class code 02). Service work is defined as minor in scope, not emergency, and can be accomplished in less than an established number of hours (usually 16). Cost limits are sometimes established. Work with significant material requirements is inappropriate for handling as service work. Emergency work is defined as work that requires immediate action to prevent loss or damage to government property; restore essential services that have been disrupted; or eliminate personnel hazards. The emergency classification assignment continues until the emergency situation has been alleviated.
BFE	Maintenance - A sub-function that consists of activities providing facility maintenance and repair not included in Preventive Maintenance or Emergency/ Service. It includes both recurring and non-recurring maintenance and repair work. It also includes standing job order work, minor work, and specific maintenance and repair. Routine, recurring, or cyclic work is repetitive in nature. The frequency and scope can generally be increased or decreased without fully eliminating the work. Non-recurring or non-repetitive work requires a one-time fix, and when completed, the problem is generally alleviated.
BFF	Minor Construction - A sub-function that consists of activities that provide minor construction and alteration work on Navy real property.
BFG	Preventive Maintenance - A sub-function that consists of activities that provide installation-wide preventive maintenance. It includes activities that consist of examination, lubrication, minor adjustment, and minor repair of dynamic equipment. It is concerned primarily with items that, if disabled, would interfere with essential operations, endanger life and/or property, or involve high cost or long lead time for replacement. This includes periodic inspections and servicing, the monitoring of equipment repairs including labor and materials, and the maintenance of inventory data including spare parts numbers, spare parts stocked, and set-up requirements where necessary.
BBA	Building Services - A function that includes any management, overhead, and support functions not specified below that provides building services for the installation, exclusive of family housing areas. It includes refuse collection, recycling, janitorial, pest control, and other installation centrally

RFC	DEFINITION
	managed building services. Sub-functions are Janitorial, Pest Control, and Refuse Collection/Recycling. When the installation does not provide its own building services, the building service sub-functions act as cost centers for resources expended to provide building services.
BBB	Janitorial - A sub-function that consists of activities that provide janitorial services.
BBC	Pest Control - A sub-function that consists of activities that provide pest control services.
BBD	Refuse Collection/Recycling - A sub-function that consists of activities that provide refuse collection and recycling services including the transfer of marketable items to the servicing Defense Reutilization Management Office (DRMO).
BGA	Grounds Maintenance - A function that includes any management, overhead, and support functions not specified below that provides grounds maintenance services for the installation. It includes landscaping, maintenance of grounds, street sweeping, snow removal and other installation centrally managed grounds maintenance services. Sub-functions are Grounds Maintenance and Landscaping, and Street Sweeping and Snow Removal. When the installation does not provide its own grounds maintenance services, the Grounds Maintenance sub-functions act as cost centers for resources expended to provide grounds maintenance services.
BGB	Grounds Maintenance and Landscaping - A sub-function that consists of activities that landscape and maintain the installation grounds.
BGC	Street Sweeping and Snow Removal - A sub-function that consists of activities that clean and remove snow from installation roads, runways, piers and other installation property.
BTA	Transportation - A function that includes any management, overhead, and support functions not specified below that provide transportation services for the installation. It includes vehicle, crane, GSE/MHE, railroad, and other installation centrally managed transportation services. Sub-functions are: Management and Administration, Construction, Crane, GSE/MHE, Other, Railroad, and Vehicles.
BTB	Management and Administration - A sub-function that consists of activities that provide management and administrative support for the entire Transportation function.

RFC	DEFINITION
BTC	Cranes - A sub-function that consists of activities involved with operation and maintenance of cranes in support of installation crane services.
BTD	Vehicles - A sub-function that consists of activities involved with operation and maintenance of vehicles for the installation; including cars, buses, and trucks plus towing service for the entire transportation fleet.
BTE	GSE/MHE - A sub-function that consists of activities involved with operation and maintenance of ground support equipment and material handling equipment in support of installation services.
BTF	Construction - A sub-function that consists of activities involved with operation and maintenance of construction equipment for installation provided construction support services.
BTG	Railroad - A sub-function that consists of activities involved with operation and maintenance of railroads in support of installation railroad services.
BTH	Other - A sub-function that consists of activities involved with other transportation equipment support services.
BEA	Environmental - A function that includes any management, overhead, and support functions not specified below that provide environmental services for the installation. It includes pollution prevention.
BEB	Clean up - A sub-function that consists of activities required to restore areas environmentally damaged by past or current installation processes. It includes activities undertaken to respond to future environmentally damaging occurrences such as oil spills.
BEC	Compliance - A sub-function that consists of activities that are needed to comply with environmental regulations.
BED	Conservation - A sub-function that consists of activities that conserve the natural resources of the installation and surrounding area. It includes Cultural Resources Conservation.
BEE	Pollution Prevention - A sub-function that consists of activities that are undertaken to prevent environmental pollution. It includes environmental lab services.

RFC	DEFINITION

PUBLIC SAFETY

BLA	Force Protection - A function that includes any management, overhead, and support functions not specified below sub-functions and activities that provides police and emergency security services to the installation. The Force protection sub-functions are Disaster Preparedness, Guard/Security/ Traffic, and Law Enforcement and Crime Prevention.
BLB	Disaster Preparedness - A sub-function that consists of activities conducted principally to plan, equip and train the installation to react to large-scale disasters that threaten the installation or surrounding community.
BLC	Guard/Security/Traffic/Anti-terrorism - A sub-function that consists of activities providing: (1) guards or sentries to meet security requirements, (2) waterborne security, (3) anti-terrorism protection, (4) pass and decal office operations, and (5) enforcement of traffic regulations.
BLD	Law Enforcement and Crime Prevention - A sub-function that consists of activities dedicated specifically to the prevention and investigation of crime. It includes management and administrative support, criminal investigations, military working dogs, armory, crime prevention training, and brig and correctional custody operations.
BKA	Fire and Safety - A function that includes any management, overhead, and support functions not specified below that provide fire prevention and protection, hazardous material, emergency medical response, and industrial safety protection services. The sub-functions included are Emergency Medical (EM) Response, Fire Protection/HAZMAT, and Centrally Managed Safety Programs/NAVOSH.
BKB	Emergency Medical Response - A sub-function that consists of activities that are principally involved with providing emergency medical response services to the installation.
BKC	Fire Protection/HAZMAT - A sub-function that consists of fire prevention, fire fighting, and hazardous material incident response activities. It also includes Fire Prevention Training.
BKD	Centrally Managed Safety Programs/NAVOSH - A sub-function that consists of activities that provide and manage general base-wide safety programs and occupational safety and health services for the installation. It consists of all management, inspection, evaluation, education and training, accident investigation and reporting and other activities involved with the operation of the Safety/NAVOSH office. It includes Industrial Hygiene support.

RFC	DEFINITION

COMMAND SUPPORT

BCA	Command - A function that includes any management, overhead, and support functions not specified below that support the installation staff or the Commanding Officer. The Command sub-functions are: CO/XO/ Administration, Chaplain Services, G&A, Legal, MILPERS Management, Postal Operations, and Public Affairs.
BCB	CO/XO/Administration - A sub-function that consists of all activities providing direct support to the Office of the Commanding Officer. It includes activities in support of the Executive Officer and the central command administration office. Specific activities included are Command Master Chief, DAPA, Command Managed Equal Opportunity (CMEO), Total Quality Leadership (TQL), Career Counseling, and Command Evaluation.
BCC	Chaplain Services - A sub-function that consists of all of the activities that provide religious support to military personnel, dependents and retirees. It includes religious services, counseling, and other activities conducted by the installation Chaplain and staff.
BCD	General & Administrative - A sub-function that includes general and administrative activities of the command not reasonably chargeable to other sub-functions at this time. It includes civilian fringe compensation charges such as separation incentive pay and family environmental morale leave that are paid out of BOS funds.
BCE	Legal - A sub-function that consists of activities involved in the operation of the installation's legal office in support of the command and the installation staff.
BCF	MILPERS Management - A sub-function that consists of activities involved with personnel management of the installation staff's military personnel. It includes record keeping, indoctrination, and assignment to work centers, security clearance management, and other related activities.
BCG	Postal Operations - A sub-function that consists of activities involved in the operation of the installation's Post Office. It includes installation BOS funded activities undertaken to deliver US mail and guard mail on the installation.
BCH	Public Affairs - A sub-function that consists of activities involved in the operation of the installation's Public Affairs office.

RFC	DEFINITION
BRA	Resource Management - A function that includes any management, overhead, and support functions not specified below that provides financial and human resource management services for the installation staff. Sub-functions are: Civilian Personnel Management, Civilian Personnel PCS, Financial Management, and Intra Station Moves.
BRB	Civilian Personnel Management - A sub-function that consists of activities that provide civilian personnel management and labor relations services for the installation. It includes Civilian Personnel Security Clearance support.
BRC	Civilian Personnel PCS - A sub-function that consists of activities that provide CIVPERS permanent change of station move support.
BRD	Financial Management - A sub-function that consists of activities that provide installation financial planning, management analysis, budget, accounting and disbursing services. It includes tenant support agreements and the management and administrative activities that support the Financial Management function.
BRE	Intra Station Moves - A sub-function that consists of activities that manage and support installation BOS financed intra station moves.
BSA	Supply - A function that includes any management, overhead, and support functions not specified below that provides supply and logistics services to the installation. Sub-functions are: Inventory Control, Management and Procurement, POL Management, SERVMART and Warehousing.
BSB	Inventory Control - A sub-function that consist of activities involved in managing stocks of supplies (either raw commodities or end-use items) necessary to support other end users. This includes commodity management, technical support, cataloging, supply standardization, stock control, training, and inventory control support. It does not include management of POL inventories.
BSC	Management and Procurement - A sub-function that provides for the management and administration of installation Supply activities. It includes procurement, contracting, contract administration and small purchasing services for the installation. It also includes maintenance of accountability records and routine inventory checks on location and condition of minor property. It includes installation support for personal property management activities and management of the CHRIMP program.
BSD	POL Management - A sub-function that consists of activities that manage and support installation POL resources.

RFC	DEFINITION
BSE	SERVMART - A sub-function that consists of activities that manage and support the installation SERVMART. This sub-function applies only to installations that operate the SERVMART.
BSF	Warehousing - A sub-function that consists of activities involved in storing material for future use or shipment. It includes receiving, material handling (including reprocessing), issue, shipping, warehouse inventory control, internal security activities and associated transportation costs.
BIA	Information Services - A function that includes any management, overhead, and support functions not specified below that provide installation wide information services. Sub-functions are ADP, Audio/Visual/Printing, and Base Communications.
BIB	Automatic Data Processing - A sub-function that consists of activities that support the operation and maintenance of computers, including software and hardware support. It includes centrally managed network operations and ADP support.
BIC	Audio/Visual/Printing - A sub-function that consists of centrally managed audio, visual and printing services. It includes print reproduction services and operational costs associated with armed forces radio and television facilities.
BID	Base Communications - A sub-function that consists of activities that operate, equip, maintain and manage the base communications office (BCO). It includes activities that provide base-level administrative telephone services to Navy and non-Navy customers. It also includes the operation, maintenance, and management of switches and on-base telephone cable plants. The sub-function also includes the operation of “centrally managed” intercommunication systems such as intercoms, walkie-talkies, electronic pagers, video teleconferencing, and other communications devices.

MISSION AREA: Communications – CXX

Oversee the operation of the information resource infrastructure providing required information to the end-user. The infrastructure includes voice, video, and data transmission, (e.g., message traffic) processing on Department of Defense (DOD) and commercial media.

RFC	DEFINITION
CAA	Provide command/mission area support services which cross the RFC lines – Provide command/mission area support services. Example: managerial, administrative, supervisory, clerical, quality assurance etc.
CAC	Provide ADP support services that cross the RFC lines - Provide ADP support services.
CBB	Operate Joint Fleet Telecommunications Operations Center (JFTOC) - Manage and direct the NAVCOMTELSTA's of the region wide communications resources, activate, deactivate or reroute circuits and allocate existing resources as required to provide reliable, optimum communications to forces afloat on other assigned users. Direct necessary action to alleviate or correct C41 support deficiencies, which are degrading information processing capabilities or causing system outages.
CCB	Perform Telecommunications Equipment Maintenance - Perform organizational-level planned and corrective maintenance and required field changes or modifications on assigned and installed telecommunications equipment dedicated to the telecommunications mission area. Includes all management, supervision, administrative, clerical and supply support directly related to the functional area.
CDB	Operate A Global Command And Control System (GCCS) Support Facility - Global Command and Control System (GCCS) Support Facility Supports, joint and service operational command and control requirements for unified, sub-unified, and component commanders and other pacific area ashore and afloat activities. Responsible for exercising operational direction and management control over the operation and maintenance of the Global Command and Control System (GCCS), the Top Secret Support System (TS3) and administers the Joint Maritime Command Information System (JMCIS). (NCTAMS EASTPAC only).
CEB	Operate An Ashore Mobile Contingency Communications Unit - Operation of an ashore mobile contingency communications (AMCC) unit designed to be transported to and operated in remote locations in contingency situations. Includes maintaining the van in a ready status capable of deployment on 24-hour notice, operation of the van on a continuous basis while deployed and administrative and logistical support to ensure readiness and operation. Perform communications material security (CMS) local holder duties; maintain unit in readiness status; deploy AMCC unit; prepare for operation; operate unit power source; operate required communications circuits; process message traffic; destroy classified material; conduct end of radio

RFC	DEFINITION
	day (RADAY) close-out; effect change of watch; conduct cryptographic restarts; return AMCC unit to parent command; and inspect, clean and repair AMCC unit.
CFB	Provide Navy-Marine Corps Military Affiliate Radio System (NAVMARCORMARS) - Provide functional support for NAVMARCORMARS.
CGB	Provide Transmitter Facility - The Transmitter Site is equipped with the necessary facilities and equipment to radiate electromagnetic energy. The information to be transmitted is received from local and/or distant units and stations, and passed through the Technical Control Facility in the form of analog or digital data. The majority of the work performed includes basic work related functions of transmitter tuning, DC/AUDIO or patch manipulation, quality monitoring of transmitted signals, antenna switching and NATO formatting transmission via the Fixed Submarine Broadcast System via NATO Integrated Submarine Broadcast System (NISBS).
CHB	Provide Receiver Facility - The Receiver Facility is equipped with the necessary facilities and equipment to receive electromagnetic energy and convert it into signals that are rerouted to/through the Technical Control Facility for further processing to local and/or distant units and stations. The majority of the work that is performed includes receiver tuning DC/Audio patch manipulation, quality monitoring of receiver signals and antenna control. Additionally, provides quality control and operate patching facilities to deliver incoming signals to main distribution frames in the communication center.
CIB	Operate Base Operation Office (BCO) - Providing day-to-day management, administration, operations and maintenance of existing communications services, and facilities in support of their customers. Base communications service and support includes: local service (dial tone), official toll calls, manpower, (civilian and military) directly associated with providing base level communications services, training, travel, supplies, lease, and maintenance of customer premise equipment, printing and reproduction, and utilities.
CIC	Operate Defense Red Switch (DRSN) - Provide dedicated secure voice capability to all United and Joint Commanders, the National Military Command Center and Alternate National Military Command.
CJB	Provide Technical Control Facility (TCF), Automated Technical Control (ATC), And Automated Network Control Center (ANCC) TFC - Tech Control Facility is the focal point of the communications department ashore, where all inter-patching between the various divisions is accomplished. It is also the central monitoring point for all transmit and receive circuits. All corrective action dealing with systems diagnosis or quality control are initiated here. Includes, but not limited to, circuit management, quality control, analysis, facility supervision, shift supervision, administration, training, operator maintenance, and cleanup.

RFC	DEFINITION
	NOTE: Includes coordination via secure voice, tactical voice switchboard, DAMA and VERDIN ISABPS, if operated 24 hours per day, 7 days per week in the technical control work center. Includes operation of small, manual secure voice switches or patch panels, but does not include manning of secure voice switchboard. • ATC - The Automated Technical Control is functionally identical with ANCC systems. The distinction is ATC systems are located in Navy Tech Control sites, patch and test facilities, messaging facilities, transmitter, and receiver sites where manual patch panels and equipment controls are in use. • ANCC - The Automated Network Control Center is an interactive, real-time computer- based circuit control and switching system designed to automate functions that were previously performed manually in Navy technical control facilities. The ANCC will automate the five major functional areas of a technical control facility: (1) Service establishment and restoration, (2) Performance assessment, (3) Coordination, (4) Fault isolation and, (5) reporting/record keeping. The ANCC systems are located at the NCTAMS.
CKB	Provide transitional messaging in support of defense message system (DMS) - Operate Manual Relay Center Modernization Program (MARCEMP) • Operate Personal Computer Message Terminal (PCMT) • Operate Message Distribution Terminal (MDT) • Operate Message Conversion System (MCS) • Operate Multi Level Mail Server (MMS) • Operate NOVA • Operate Message Delivery System (MDS) • Operate Gate-guard
CKC	Operate Global Network Operations Center (GNOC), Regional Network Operations Center (RNOC), and Network Operations Center (NOC) - COMNAVNETOPSCOM's Global Network Operations Center (GNOC) provides operational mission support for Navy Component Task Force for Computer Network Defense (NCTF-CND). Provides real time network status information for all navy networks, including but not limited to, Fleet network status from the Network Operations Centers (NOC) and ashore network status via second echelon point of contact. Regional Network Operations Center and Network Operations Center (RNOC/NOC) provides seamless managed IP "gateway" connectivity to classified and unclassified information systems for Ashore and Afloat Command within four geographic areas (Atlantic - UARNOC; Pacific - PRNOC; European - ECRNOC; Indian Ocean -IORNOC). Technical Services include network management, configuration management, router configuration control, IP network troubleshooting, e-mail and DNS support for afloat commands, systems training, and network realignments to integrate new users into the Navy afloat IP network.

RFC	DEFINITION
CKD	Operate Defense Messaging System (DMS) Operations - The Defense Message System (DMS) program encompasses all hardware, software, procedures, personnel, and facilities required for electronic delivery of messages/electronic mail (email) among organizations and ultimately individuals in the DOD. It also includes the interface to tactical, afloat, and allied systems. This messaging service is a critical component of the Defense Information Infrastructure (DII), and supports command and control, administrative and intelligence information exchange to enhance readiness and support the war fighter. • Area Control Center (ACC) provides regional oversight in their area of responsibility including management oversight of Local Control Centers (LCC) in their area. ACCs also provide LCC functionality to local customers at their locations. • Local Control Center (LCC) provides global, regional and base level message service management. • Operate Remote Server Site (RSS)
CKE	Operate Directory Update & Service Center (DUSC) (Formerly NAVCSRF) - DUSC is a multi-purpose system that will produce directory updates for the Defense Message System (DMS) Update Authority Component (UAC) and database updates for the Fleet Message Exchange (FMX). The updates will be automatically produced from communications guard shift messages and collective update message. DUSC will also process communications guard list, request messages, and allow operator to service fleet messages with errors found by the DMS Message Conversion System (MCS).
CKG	Operate Ground To Air Communications Support - Operate and maintain ground communication services for support of CINCUSSTRATCOMM Airborne Command Post (ABNCP), CTF-124, COMSTRATCOMMWING ONE, FAIRECONRON THREE, and FAIRECONRON FOUR. The communication centers provide record telecommunications & command and control broadcast to Task Force 124 aircraft, NAVCOMTELSTRATCOMMU, Oklahoma, City OK, NAVCOMTELSTRATCOMMU DET, NAS Patuxent River, MD, and NAVCOMTELSTRATCOMMU DET, Fairfield, CA only.
CKH	Operate Strategic Communications Systems - Provide program management, budget, plans, and operations and maintenance for submarine special communications and ELF, VLF, LF, and TACAMO shore communications operations.

RFC	DEFINITION
CMB	Operate Satellite Communication (SATCOM) - Provides the operation and maintenance of UHF, EHF, SHF satellite communications facilities and commercial satellite interface ashore. Operate and maintain following terminals and systems: MSC-64 DFCS MIDAS Flaming Arrow Net GSC-44 DECS AN/FSC-78 SATCOM Signal Analyzer (SSA) CUDIXS JRSC AN/FSC-79 AF/ARMY Tactical AJ modem STEP USD-28 GMF Ku Broadband SURTASS AN/WSC-3 AN/WSC-5 Demand Assigned Multiple Access (DAMA) QUICKSAT AN/GSC-52 AN/GSC-39 MILSTAR AN/TRC-194 systems CINC C2 EAM MILSTAR AN/TRC-181 Systems and terminals
CMC	Operate Satellite Communication Management Center (SMC) - Provide centralized control and monitoring of all DOD UHF SATCOM assets. Responsible for channel control and management within the four regions of operation: (1) Continental United States (CONUS), (2) Atlantic Ocean (LANT), (3) Mediterranean and Indian Ocean (EURCENT) and (4) Pacific Ocean (PAC), including NCTS Guam.

CMD Provide Global Broadcast Service (GBS) - A system of broadcast managers, injection points, broadcast satellites, and receiver terminals, as well as operational control and management (OCM) processes for requesting and coordinating the distribution of information products.

CNB Operate Defense Transitional Hub (DTH) (Formerly AUTODIN Switching Center, ASC) - Operate a Defense Transional Hub (DTH), including maintenance of DTH equipment. Includes management, supervision, clerical and administrative support directly related to the functional area. (NCTAMS EASTPAC only).

CPB Provide Fleet Communications - Fleet communications is the Naval Telecommunications System (NTS), which supports naval telecommunications operations to provide for the exchange of information among naval forces at sea, in the air, and ashore.

- Operate Tactical Data Information Exchange Subsystem (TADIXS)
- Operate Command User Digital Information Exchange System (CUDIXS)
- Operate NAVCOMPARS (transitional messaging)

RFC	DEFINITION
CPC	Operate Fleet Message Exchange (FMX) (Formerly NAVCOMPARS) - Fleet Message Exchange is a made up of three major functional components. The first is a Manual Relay Center Modernization Program (MARCEMP) component, which provides message exchange with Full Period Terminations (FPT), Primary Ship/Shore (PSS), Operator-to-Operator (OTO) coordination and the interface to the F via the NOVA.
CQB	Operate Tactical Support Center Communications (TSC COMM) - TSC COMM ashore provides the capability to plan, direct, and control tactical operations of forces under their Operational Control (OPCON) in support of Naval Expeditionary Forces (NEF) and other assigned units within their respective littoral and open ocean Area of Responsibility (AOR). Operate TSC COMM platform applies for work centers operating a tactical submarine support communication platform (subsystem). More specifically, it applies to: • Operational TSCOMM, which are those work centers operating a Submarine support communication platform primarily to provide external tactical communication support for the Tactical Communication Operations Center (TSCOMMOC) on a continuous basis (24 hours per day, 365 days per year), and • To non-operational TSC COMM, which are those work centers, operating a submarine support communication platform primarily to provide training on a non-continuous basis. Includes all management, supervision, clerical, administrative and supply support directly related to the functional area.
CSB	Operate Special Communication (SPECOMM) Facility - Operate and maintain on a continuous basis (24 hours per day, 7 days per week) a Special Communication (SPECOMM) Facility. Receive CIRCUIT MAYFLOWER transmissions; receive CLARINET MERLIN transmission; comply with operational Frequency Quality Assurance Program (FQAP); comply with training and exercise procedures; conduct operational training; acquire parts; maintain equipment; conduct supervision, clerical and administrative support directly related to the functional area.
CT1	Provide Communication Facilities Management/Support - Provide management, planning and programming in support of communication facilities power and antenna programs at Government Owned Contractor Operated (GOCO) sites and tenant sites supported by NAVCOMTELCOM. (NAVCOMTELCOM only).
CT2	Provide Communication Antenna Maintenance Support - Provide antenna maintenance of HF, VLF, UHF, SHF, and other antenna systems supporting Naval and DOD communications systems. (NAVCOMTELCOM only).
CT3	Provide Communication Ups/Power Support - Provide operation and maintenance for standby generators and Uninterruptible Power Systems (UPS) supporting communication equipment and associated facilities. (NAVCOMTELCOM only).

MISSION AREA: CRYPTOLOGY (CPY)

Provide cryptologic direct support related cryptographic services in support of Navy requirements.

RFC	DEFINITION
HAA	Provide Managerial, Administrative, Supervisory and Clerical Support Services Required to Support the Cryptology Mission Area
HBB	Provide Management and Administrative Support for an Operations Department supporting more than one Cryptologic RFC Area SRC: CPY01.001
HCA	Computer Network Attack
HCB	Perform Signal Collection Services
HCD	Computer Network Defense
HCE	Computer Network Exploit
HDA	Provide Direction Finding Services SRC: CPY03.000 (High Frequency)
HEA	Provide Processing and Reporting Services
HFA	Provide Maintenance and Calibration of Cryptology Equipment SRC: CPY05.003
HGA	Provide Signal Security Services
HHA	Perform Special Intelligence (SI) Communications SRC: CPY07.003
HIA	Provide Cryptological Direct Support of Fleet Operations
HIO	Information Operations
HJA	Provide Classic Wizard Operations
HKA	Provide Communications Security (COMSEC) Material System (CMS) Services
HNS	Computer Network Support
H99	Provide Cryptology Services not Specifically Addressed

MISSION AREA: DENTAL (DEN)

Provide complete dental services to authorized personnel in the geographical area served by the facility.

RFC	DEFINITION
DAD	Provide Managerial, Administrative, Supervisory and Clerical Support Services Required to Support the Dental Mission Area
DBG	Provide Preventive Dentistry Services at Dental Facilities other than Recruit Training Centers or Recruit Depots SRC: DEN01.007
DCP	Provide Dental Treatment at a Naval Medical Clinic or Naval Hospital
DCQ	Provide Dental Treatment at Other Than RTC, MCRD, Naval Medical Clinic, or Naval Hospital
DDB	Perform Maintenance on Assigned Dental Equipment SRC: DEN03.001
DEB	Provide Dental Laboratory Services
DFB	Provide Residency/Postgraduate Training SRC: DEN05.001
DGA	Provide Preventive Dentistry Services and Dental Treatment at a Recruit Training Center or Depot
D99	Provide Dental Services not Specifically Addressed

MISSION AREA: ELECTRONIC ENGINEERING/MATERIAL SUPPORT (ELX)

Provide Engineering/Material Support of Electronic Hardware/Software Systems to satisfy the Development, Installation, Removal, Test and Evaluation, Maintenance, and Logistic Requirements throughout their service life.

RFC	DEFINITION
EBA	Provide Electronic Systems Engineering Services
ECA	Provide Instrumented Surveys
EDA	Provide Intermediate/depot Level Maintenance Support Services SRC: ELX03.001 SRC: ELX03.002
EEA	Provide Standards/Calibration Services not Specifically Addressed in other Mission Areas SRC: ELX04.001-.002 SRC: ELX04.005
EFA	Provide Mobile Technical Assistance Units/Teams
EGA	Provide Avionics Technical Support Services at NAVAVIONICCEN Indianapolis SRC: ELX06.001-.008
EHA	Provide Naval Sea Support Center Services
E99	Provide Electronic Engineering/Material Support Services not Specifically Addressed

MISSION AREA: ENVIRONMENTAL SUPPORT (OCEANOGRAPHY) (ENV)

Plan, coordinate and execute those functions pertaining to Naval Oceanography (Oceanography; Meteorology; Mapping, Charting and Geodesy; Astronomy; and Chronometry).

RFC	DEFINITION
JBB	Provide Operational Oceanographic Services and Support SRC: ENV01.001 (Regional Centers) SRC: ENV02.001 (Command Centers) SRC: ENV03.001 (Command Facilities) SRC: ENV04.001 (Command Detachments) SRC: ENV07.200 (Naval Oceanographic Office & Support Units) SRC: ENV07.300 (Naval Oceanographic Office & Support Units) SRC: ENV07.400 (Naval Oceanographic Office & Support Units)
JBB	Provide Fleet Numerical Oceanography Center Operations and Support SRC: ENV05.001
JKB	Operate the Naval Observatory and Detachments
JLB	Provide Meteorological Support for Antarctic Environmental Operations
JPB	Provide Meteorological/oceanographic/Hydrographic Services in Support of Range Operations
JQB	Provide Operational Environmental Services via a Mobile Environmental Team
J99	Provide Environmental Support (Oceanography) Services not Specifically Addressed

MISSION AREA: FACILITIES SUPPORT (FAC)

Provide Naval Construction Force (Seabees) capabilities & support. Provide Facilities Support in the areas of: Planning, Programming & Construction of Shore Facilities; Family Housing; Facilities Engineering & Maintenance; Transportation Maintenance & Operations; Utilities; & Environmental Protection.

RFC	DEFINITION
FUA	Provide Naval Construction Force (NCF) Capabilities/Support SRC: FAC27.001-.007 (Peacetime) SRC: FAC27.101-.107 (Wartime)
FUP	Provide Construction Battalion Center (CBC), Construction Equipment Department (CED), Prepositioned War Reserve Material Stock (PWRMS), And Civil Engineering Support Office (CESO) SRC: FAC27.011
FWB	Provide Facilities Support at Engineering Field Divisions (Less Family Housing and Transportation Functions) (Note: Does not include Fire Marshall functions (See FIR Mission Area)) SRC: FAC23.001-.002 SRC: FAC23.021-.022
FXA	Provide Facilities Maintenance and Support Services at Public Works Centers (Less Family Housing Services and Transportation Functions) SRC: FAC24.010
FYA	Provide Facilities Maintenance and Support Services at Public Works Departments (Less Family Housing Services and Transportation Functions) SRC: FAC25.001 SRC: FAC25.006-.007 SRC: FAC25.011
FZA	Provide Facilities Support/Services at Activities other than those Specifically Addressed (Less Family Housing Services and Transportation Functions) SRC: FAC26.001
FZ2	Provide Management and Administration of Transportation Program; Transportation Maintenance and Operations Services and Support SRC: FAC25.015-.042 SRC: FAC26.015-.040
FZ3	Provide Management and Administration of Family Housing Program; Field Operations Services and Support

RFC	DEFINITION
FZ5	Provide Environmental and Natural Resources Protection Support Services as Identified in OPNAVINST 5090.1
F99	Provide Facilities/support Services not Specifically Addressed

MISSION AREA: FINANCIAL SERVICES (FIN)

Provide financial planning, programming, budgeting, accounting, disbursements and performance analysis.

RFC	DEFINITION
KAB	Provide Comptroller Services (Applies to all Naval shore activities tasked to perform authorization accounting functions except Navy Industrial Fund (NIF) activities under KFB or KFP and Commissary Stores under the PER Mission Area) SRC: FIN00.001
KAC	Provide Internal Review Services (Excludes Financial Information Processing Center (FIPC) and Financial Processing Center (FPC) activities under KCB and NIF activities under KFB or KFP)
KAH	Provide Naval Audit Services
KBB	Provide Budget Services (Applies to all Funds Administering Activities performing memorandum accounting. Excludes activities performing authorization accounting under KCB/KCC, NIF activities under KFB/KFP and Commissary Stores under the PER Mission Area)
KCB	Provide Regional Accounting Services (Pertains to FIPC/FPC activities only. Excludes activities maintaining unofficial accounting records and Commissary Stores under the PER Mission Area)
KCC	Provide Authorization Accounting Services (Excludes FIPC/FPO activities under KCB, NIF activities under KFB or KFP and Commissary Stores under the PER Mission Area)
KCD	Provide Civilian Payroll Services SRC: FIN02.004 (Shipyard MIS) SRC: FIN02.005 (UADPS) SRC: FIN02.006 (CNM LAB) SRC: FIN02.007 (MSDO) SRC: FIN02.008 (MISC HV) SRC: FIN02.009 (MISC LV)
KDA	Provide Disbursing Services Support (PSA) SRC: FIN03.000
KDB	Provide Military Pay Disbursing Services (PSD) SRC: FIN03.001

RFC	DEFINITION
KDC	Provide Travel/Public Voucher Disbursing Services (PSD/P.A.) SRC: FIN03.002
KDD	Provide Public Funds Disbursing Services (P.A./PSD) SRC: FIN03.003
KDE	Provide Disbursing Services (Excludes FIPC/FPC activities under KCB, PSAs/PSDs and NIF activities under KFB or KFP)
KFB	Provide Navy Industrial Fund (NIF) Financial Services SRC: FIN05.001
K99	Provide Financial Services not Specifically Addressed

MISSION AREA: FIREFIGHTING (FIR)

Prevent, control, extinguish, and investigate all types of fires.

RFC	DEFINITION
LAC	Provide Area Fire Marshal Services and Support Provided by NAVFACENGCOM/EFDS/COMPACFLT SRC: FIR00.001-.002
LBB	Provide Fire Prevention Inspections SRC: FIR01.001
LCA	Provide Firefighting Operations SRC: FIR02.001-.008
L99	Provide Firefighting Support Services not Specifically Addressed

MISSION AREA: FLIGHT SUPPORT SERVICES (FSS)

Provide and maintain facilities and services necessary to support flight operations from a land base.

RFC	DEFINITION
NAB	Provide Managerial, Administrative, Supervisory and Clerical Support Services, Including Quality Assurance, Required to Support Areas within the Flight Support Services Mission Area
NCC	Provide Air Traffic Control Services SRC: FSS02.002-.004
NDA	Provide Fleet Air and Surface Operating Area Scheduling, Control, and Surveillance Services SRC: FSS03.000-.003
NEA	Provide Air Terminal Services
NFA	Provide Ground Electronics Maintenance
NGA	Provide Aircrew Services
NJA	Provide Field Support Services
NMA	Provide Helicopter Landing Training Services (Applies to the Helicopter Landing Training Ship (HLT-1), NAS Pensacola FL only) SRC: FSS12.001
N99	Provide Flight Support Services not Specifically Addressed

MISSION AREA: INTER/INTRA COMMAND SUPPORT (ICS)

Provide specialized professional services and clerical support to own command and other Navy activities.

RFC	DEFINITION
IAB	Command and Administer a Naval Shore Activity SRC: ICS00.001
IAD	Officer-in-Charge, Naval Shore Activity
IBD	Provide Naval Council of Personnel Boards Service
IBE	Board for Correction of Naval Records
IBF	Provide Convening Authority Legal Services SRC: ICS01.005-.006
IBL	Provide Naval Legal Service Office/detachment, Legal Functions SRC: ICS01.01
IBN	Provide Supervisory Authority Legal Services SRC: ICS01.013
IBO	Provide Trial Judiciary Legal Services SRC: ICS01.014
IBQ	Provide Office of Counsel Legal Services
ICG	Provide Public Affairs Services at the NAVINFO Level SRC: ICS02.006
ICH	Provide Public Affairs Services at the ND/TYPE Command Level SRC: ICS02.007
ICI	Provide Public Affairs Services at the Base/Station Activity
ICK	Provide Fleet Hometown News Service SRC: ICS02.010
ICX	Provide Public Affairs Center Services, San Diego, CA SRC: ICS02.023
IDB	Provide Navy Patent Counsel Services SRC: ICS03.001

RFC	DEFINITION
IDC	Provide Claimant Patent Counsel Services SRC: ICS03.002
IDD	Provide Activity Patent Counsel Services SRC: ICS03.003
IEA	Provide Claimant/Sub-claimant Religious Program Support Services SRC: ICS04.000
IEB	Provide CONUS Religious Program and Consultations SRC: ICS04.001
IEC	Provide Overseas Religious Program and Consultations SRC: ICS04.002
IED	Provide Training Command Religious Program and Consultations SRC: ICS04.003
IEE	Provide Hospital Religious Program and Consultations SRC: ICS04.004
IEF	Provide Fleet Marine Force Religious Program and Consultations
IEG	Provide Distribution and Placement of Chaplains SRC: ICS04.007
IEH	Recruitment for Chaplain Corps SRC: ICS04.008
IEI	Operate Chaplain Resource Board SRC: ICS04.009
IEJ	Provide Naval Reserve Chaplain Program SRC: ICS04.010
IEK	Provide Naval Alcohol and Drug Rehabilitation Center Religious Program and Consultations SRC: ICS04.011
IEL	Provide Chaplains Religious Enrichment Development Operation (CREDO) SRC: ICS04.012
IFB	Provide an Aviation Safety Program SRC: ICS05.001

RFC	DEFINITION
IFC	Provide and Administer an Occupational Safety and Health Program SRC: ICS05.002 (Type A Activities) SRC: ICS05.003 (Type B Activities) SRC: ICS05.004 (Type C Activities) SRC: ICS05.005 (Type D Activities) SRC: ICS05.006 (Type E Activities) SRC: ICS05.007 (Type F Activities) SRC: ICS05.008 (Type G Activities)
IFK	Provide Naval Safety Center Programs and Services SRC: ICS05.010-.016
IFU	Provide Disaster Preparedness Program Services
IGU	Provide Technical Information Services at NATC Patuxent River
IHA	Provide Management Assistance Support Services
IIB	Provide Administrative Support Services SRC: ICS08.001
III	Provide Reprographic Services SRC: ICS08.008
IIJ	Provide Word Processing Services SRC: ICS08.009
IIK	Provide a Centralized Mail and or Locator/Correspondence Distribution System/Mail Directory Service
IJB	Command Master Chief Petty Officer SRC: ICS09.001 (Command MCPO) SRC: ICS09.002 (Fleet/Force MCPO) SRC: ICS09.003 (Headquarters MCPO)
IKC	Operate a General Library SRC: ICS10.002
IKD	Operate a Museum/Art Gallery SRC: ICS10.003
IKG	Manage Navy General Library System SRC: ICS10.006 (Applies to NAVEDTRAPRODEVCEN Only)

RFC	DEFINITION
IKH	Provide Regional Librarian Services SRC: ICS10.007
IKI	Operate a Special/Professional Library SRC: ICS10.008
ILA	Provide Planned Maintenance System (PMS) Services SRC: ICS11.006-.007
ILB	Provide Shipboard Maintenance Management (3-M) Support SRC: ICS11.001 (Type Commanders Only)
ILC	Provide Aviation Maintenance Management (3-M) Support SRC: ICS11.002 (Type Commanders Only)
IMA	Provide Music Program Management SRC: ICS12.000
IMB	Provide Band Services SRC: ICS12.001-.002
IMD	Provide Washington, DC Band Services SRC: ICS12.003-.004
IME	Provide Music Program Support SRC: ICS12.006-.007
IMF	Provide Music Program CHINFO Liaison SRC: ICS12.005
INA	Provide Audio/Visual Services
IXA	Provide Enlisted Distribution and Assignment of Personnel Management Services (Applies to NMPC, Washington, DC only)
IXB	Provide Enlisted Distribution Management Assistance SRC: ICS23.001
IXC	Provide Enlisted Placement Service SRC: ICS23.002
IXD	Assign Non-rated/Non-designated Enlisted Personnel SRC: ICS23.003

RFC	DEFINITION
IXE	Provide Enlisted Training and Administration of Reserve (TAR) Distribution Control SRC: ICS23.004
IXF	Provide Enlisted Distribution Management Information System Support SRC: ICS23.005
IXG	Monitor Transient Personnel Processing SRC: ICS23.006
IXH	Provide Centralized Enlisted Personnel Control • Provide centralized control of enlisted (rated/designated strikers) distribution, assignment, and manning) SRC: ICS23.007 • Provide centralized control of enlisted classification, training, and incentives SRC: ICS23.008 • Provide centralized control of enlisted distribution and manning SRC: ICS23.009
IXK	Provide Officer Distribution, Assignment, and Placement SRC: ICS23.010
IXL	Provide Distribution Support Services SRC: ICS23.011
IXM	Provide Distribution Management and Control SRC: ICS23.012
IXN	Provide Control in the Allocation of Officer/enlisted Personnel SRC: ICS23.013
IZB	Manage the Naval Postal System SRC: ICS25.001
IZE	Operate a Naval Postal Terminal SRC: ICS25.004 (Other than Naval Station, Norfolk, VA) SRC: ICS25.005 (Naval Station, Norfolk, VA)
IZG	Operate a Naval Post Office SRC: ICS25.006

RFC	DEFINITION
I2B	Provide Navy Publications and Printing Service (NPPS) Division Level Support Services SRC: ICS26.001
I2C	Provide Printing Services (Command) SRC: ICS26.002
I2D	Provide Printing Services (NPPSO/NPPSO DET) SRC: ICS26.003
I2E	Provide Printing Services (NPPSBO/NPPSBO DET) SRC: ICS26.004
I2F	Perform Printing Production Processes SRC: ICS26.100-.594
I4B	Provide Naval Historical Center Services SRC: ICS28.001
I4D	Operate the USS Constitution SRC: ICS28.003
I99	Provide Inter/Intra Command Support Services not Specifically Addressed

MISSION AREA: INTELLIGENCE (INT)

Provide for the collection, evaluation, interpretation, handling, and dissemination of intelligence information.

RFC	DEFINITION
OAA	Provide Managerial, Administrative, Supervisory and Clerical Services Required to Support the INT Mission Area and to Support Areas within the INT Mission Area Which Crosses RFC Lines
OEA	Provide Intelligence Data Handling System Services
OIA	Provide Naval Investigative Service Operations and Support SRC: INT08.001 SRC: INT08.003-.006
OJA	Provide Fleet Intelligence Center Operations and Support SRC: INT09.040-.042
OKA	Provide ASWOC Operations and Support SRC: INT10.001-.004
OLA	Provide Ocean Surveillance Services at a Naval Facility
OMA	Provide Naval Intelligence Support Center (NISC) Services
ONA	Provide Fleet Ocean Surveillance Information Center/Facility (FOSIC)/ FOSIF) Services SRC: INT13.001-.002 SRC: INT13.004-.005
OPA	Provide Navy Operational Intelligence Center (NAVOPINTCEN) Services SRC: INT14.001 SRC: INT14.005
OQA	Provide Ocean Surveillance Services at a Naval Ocean Processing Facility
ORA	Provide Fleet Composite Operational Readiness Group Operations and Support
OSA	Provide Ocean Surveillance Data Evaluation Services at a Main Evaluation Center
OVA	Provide Naval Intelligence Operations Group (CTG 168) Services
OXA	Provide Naval Intelligence Processing System Support Activity Services

RFC	DEFINITION
OZA	Provide Naval Space Surveillance System (NAVSPASUR) Services
O1A	Provide Surveillance Training and Operating Procedures Standardization (SURTOPS) Program Services
O2A	Provide Submarine Surveillance Program (SSEP) Services
O3A	Provide Navy Fleet Surveillance Support Command (FSSC) and over the Horizon Radar Detachment Services
04A	Provide Surface Ship ASW Analysis Center (SSAC) Services
099	Provide Intelligence Services not Specifically Addressed

MISSION AREA: IN-SERVICE ENGINEERING/LOGISTICS SUPPORT (ISE)

Provides for the conduct of in-service engineering/logistics support of operational systems to satisfy the engineering, analysis tests, evaluation, maintenance and logistics requirements for operational systems throughout their entire service life.

RFC	DEFINITION
UAA	Provide Managerial, Administrative, Supervisory and Clerical Services Required to Support the ISE Mission Areas and to Support Areas within the ISE Mission Area which Cross RFC Lines
UBA	Provide Engineering Support Services
UCA	Provide In-service Test and Evaluation Services
UDA	Provide Logistic Support Services
UEA	Provide Logistics/Lifecycle Engineering Support Services at NAVSEALOGSUPENGAC, Mechanicsburg, PA
UFA	Provide Technical Document Services at Naval Air Technical Services Facility, Philadelphia, PA
UGA	Provide Lifecycle Engineering Management and Logistics Support at NAVSEACOMBATSYSENGSTA, Norfolk, VA
UHA	Provide Nuclear Program In-service Engineering/Logistic Support Services at NAVWPNEVALFAC, Albuquerque, NM
UIA	Provide Naval Ordnance Test Unit Services
UJA	Provide In-service Engineering/Logistics Support Services at the Trident Command and Control System Maintenance Activity (TRICCSMA)
UKA	Provide In-service/Logistics Support at the Integrated Combat System Test Facility (ICSTF)
U99	Provide In-service Engineering/logistics Support Services not Specifically Addressed

MISSION AREA: MEDICAL (MED)

Provide general clinical, hospitalization, and other health services to authorized personnel. Cooperate with military and civilian authorities in matters pertaining to health and sanitation.

RFC	DEFINITION
MAB	Provide Mission Area Support Services at the Local Command Level
MBB	Provide Primary Care Services SRC: MED01.001
MBC	Provide Emergency Care Services
MBD	Provide Ambulance Services
MB9	Perform Functions not Specifically Addressed
MCA	Provide Medical Contingency Support Services
MCB	Provide Contingency Support for Hospital Ship (TAH)
MCC	Provide Contingency Support for Casualty Receiving and Treatment Ship (CRTS)
MCD	Provide Contingency Support for Fleet Marine Force (FMF)
MCE	Provide Contingency Support for Fleet Hospital (FH)
MCF	Provide Contingency Support for Rapidly Deployable Medical Facility (RDMF)
MCG	Provide Contingency Support for OCONUS Medical/Dental Treatment Facility (OCONUS M/DTF)
MCH	Provide Contingency Support for Mobile Medical Augmentation Readiness Team (MMART)
MCI	Provide Contingency Support for Noncombatant Evacuation Operations (NEO)
MCJ	Provide Contingency Support for DOD and Federal Agencies (ASMRO, ASWBPL, Coast Guard, etc.)
MC9	Perform Contingency Functions not Covered by Existing Language

RFC	DEFINITION
MDA	Provide Medical Data Services Management and Control
MDB	Provide Program Analysis Services
MDC	Provide Information Systems Management Services
MDD	Provide Medical Data Services
MD9	Perform Medical Data Service Functions not Specifically Addressed
MEA	Provide Functional Area Management and Control for Patient Administrative Services
MEB	Provide Patient Affairs Services
MEC	Provide Outpatient Administrative Services
ME9	Perform Patient Affairs Functions not Specifically Addressed
MFA	Provide Functional Area Management and Control for Medical Administration Services
MFB	Provide Facilities Management Services at Naval Hospitals
MFC	Provide Education and Training Services at Naval Hospitals
MFD	Provide Morale, Welfare, and Recreational Services at Naval Hospitals
MFE	Provide Operating Management Services at Naval Hospitals
MFF	Provide Command Mailroom Services at Naval Hospitals
MFG	Provide Manpower Management Services at Naval Hospitals
MFH	Provide Medical Repair Services at Naval Hospitals
MFI	Provide Medical Administrative Services at Clinics
MF9	Perform Medical Administrative Functions not Specifically Addressed
MGB	Provide Naval Home Medical Support Services

RFC	DEFINITION
MGC	Provide Early Intervention Services and Medically Related Services in accordance with the Educational and Developmental Intervention Services Program, DODINST 1342.12 and the Individuals with Disabilities Education Act (IDEA), 20 USC 1400, amended.
MGD	Provide Quality Assurance Support Services
MGE	Provide Credentials Review and Privileging Support Services
MG9	Perform Medical Support Functions not Specifically Addressed
MHA	Provide Functional Area Support Services for Graduate Medical Education
MHB	Provide Specialized Graduate Medical Education Programs
MH9	Perform Graduate Medical Education Functions not Specifically Addressed
MIB	Provide Orthopaedic Services SRC: MED08.001
MIC	Provide Podiatry Services SRC: MED08.002
MJB	Provide Physical Therapy Services SRC: MED09.001
MJC	Provide Occupational Therapy Services SRC: MED09.002
MKB	Provide Surgical Services SRC: MED10.001
MKC	Provide Surgical Suite SRC: MED10.002
MLB	Provide Anesthesiology Services SRC: MED11.001
MMB	Provide Urology Services SRC: MED12.001
MNB	Provide Internal Medicine Services SRC: MED13.001

RFC	DEFINITION
MOB	Provide Family Practice Services SRC: MED14.001
MPB	Provide Pediatric Services SRC: MED15.001
MQB	Provide Psychiatry Services SRC: MED16.001
MQC	Provide Social Work Services
MRC	Provide Laboratory Services at Clinics (Excluding Those at Recruit Training Activities) SRC: MED17.002
MRD	Provide Laboratory Services at Recruit Activity Clinics SRC: MED17.003
MRE	Provide Drug Screening/Toxicology Laboratory Services
MRF	Provide Functional Management and Support at Naval Hospitals for Laboratory Services
MRG	Provide Pathologist Services at Naval Hospitals
MRH	Provide Cytopathology Services at Naval Hospitals
MRI	Provide Histopathology Services at Naval Hospitals
MRJ	Provide Clinical Pathology Services at Naval Hospitals
MRK	Provide Blood Donor Center/Transfusion Services at Naval Hospitals
MRL	Provide Clinical Investigation Services
MR9	Perform Laboratory Functions not Specifically Addressed
MSB	Provide Radiology Services at Teaching Hospitals SRC: MED18.001
MSC	Provide Radiology Services at Hospitals (Excluding Teaching Hospitals) SRC: MED18.002

RFC	DEFINITION
MSD	Provide Radiology Services at Clinics SRC: MED18.003
MSE	Provide Radiology Services Special Procedures at Clinics SRC: MED18.004
MTB	Provide Ophthalmology Services SRC: MED19.001
MTC	Provide Optometry Services at Naval Hospitals SRC: MED19.002
MTD	Provide Optometry Services at Clinics (Excluding Recruit Training Commands) SRC: MED19.003
MTE	Provide Optometry Services at Recruit Training Commands SRC: MED19.004
MTF	Provide Ophthalmic Support Services SRC: MED19.005
MTG	Provide Ophthalmic Services at Naval Ophthalmic Support and Training Activity, Yorktown, VA SRC: MED19.006
MUB	Provide Otolaryngology (Head and Neck Surgery) SRC: MED20.001
MVB	Provide Obstetrics/Gynecology Services at Naval Hospitals SRC: MED21.001
MVC	Provide Obstetrics/Gynecology Services at Naval Medical Clinics/Branch Clinics SRC: MED21.002
MWA	Provide Functional Area Management for Occupational Health Services
MWB	Provide Occupational Medicine Services
MWC	Provide Industrial Hygiene Services
MWD	Provide Navy Environmental Health Center Services

RFC	DEFINITION
MWE	Provide Occupational Medicine and Industrial Hygiene Services at Naval Shipyard Clinics
MWF	Conduct Occupational Safety and Health Oversight Inspections at Naval Shore Activities under the Direction of the Navy Inspector General
MW9	Perform Occupational Health Functions not Specifically Addressed
MXA	Provide Functional Area Management and Control for Nursing Services
MXB	Provide Medical/Surgical Inpatient Nursing Services SRC: MED23.001 (Facilities with more than 90 beds) SRC: MED23.002 (Facilities with less than 90 beds)
MXC	Provide Obstetric (Ante/Postpartum) Inpatient Nursing Services
MXD	Provide Psychiatric Inpatient Nursing Services SRC: MED23.003
MXE	Provide Pediatric Inpatient Nursing Services
MXF	Provide Intensive Care Inpatient Nursing Services
MXG	Provide Neonatal Intensive Care Inpatient Nursing Services
MXH	Provide Newborn Nursery Inpatient Nursing Services
MX9	Perform Nursing Service Functions not Specifically Addressed
MYB	Provide Preventive Medicine and Environmental Health Services at Naval Hospitals and Branch Clinics within CONUS SRC: MED24.001
MYC	Provide Navy Environmental and Preventive Medicine Unit Services SRC: MED24.005 (Norfolk, VA) SRC: MED24.006 (San Diego, CA) SRC: MED24.007 (Pearl Harbor, HI) SRC: MED24.008 (Naples, IT)
MYD	Provide Navy Disease Vector Ecology and Control Center Services SRC: MED24.009 (Alameda, CA) SRC: MED24.010 (Jacksonville, FL)

RFC	DEFINITION
MYE	Provide Preventive Medicine and Environmental Health Services Outside CONUS SRC: MED24.004
MY9	Perform Preventive Medicine and Environmental Health Functions not Specifically Addressed
MZB	Provide Dermatology Services SRC: MED25.001
M2B	Provide Pharmacy Services at Naval Hospitals SRC: MED26.001
M2C	Provide Pharmacy Services at Clinics (Excluding Clinics at Recruit Training Activities) SRC: MED26.002
M2D	Provide Pharmacy Services at Recruit Activity Clinics SRC: MED26.003
M3B	Provide Neurology Services SRC: MED27.001
M4B	Provide Operational Medicine Services
M49	Perform Operational Medicine Functions not Specifically Addressed
M5B	Provide Alcohol Rehabilitation Services SRC: MED29.001
M6B	Provide Central Sterile Supply Services SRC: MED30.001
M7A	Provide Functional Area Support Services for Medical Supply
M7B	Provide Stock Control Services
M7C	Provide Inventory Control Services
M7D	Provide Receiving, Storage, and Issue Services
M7E	Provide Receipt Control Services
M79	Perform Medical Supply Functions Not Specifically Addressed

MISSION AREA: PERSONNEL SUPPORT (PER)

Provide a Personnel Support Program and related services.

RFC	DEFINITION
PAA	Provide Managerial, Administrative, Supervisory and Clerical Services Required to Support the per Mission Area and to Support Areas Within the PER Mission Areas Which Cross RFC Lines
PBA	Operate a Personnel Support Activity SRC: PER01.000
PBB	Provide Management of a PSD and Maintain Active Duty Records
PBC	Maintain Reserve Service Records
PBD	Provide Recruit Classification Services SRC: PER01.003
PBE	Provide Educational Training Support Services
PBF	Provide Career Counseling SRC: PER01.005
PBK	Provide Merchandise Control Services (Applies to overseas activities only)
PBQ	Operate the Navy Family Allowance Activity SRC: PER01.019-.020
PBR	Provide Naval Reserve Personnel Center (NRPC) Services
PCA	Provide Mess (Consolidated/Open) and Essential Food Service Services
PDA	Provide Navy Exchange Services
PEB	Provide Civilian Personnel Administration (Less Wage and Classification) SRC: PER04.001
PEC	Provide Wage and Classification SRC: PER04.002
PFB	Operate a Family Service Center
PGA	Provide Special Services Program Services
PHA	Provide Berthing Services SRC: PER 07.001

RFC	DEFINITION
PHG	Operate and Maintain the United States Naval Home SRC: PER07.006
PIA	Provide Drug/Alcohol Program Advisor (DAPA) Services
PIB	Provide Counseling and Assistance Center (CAAC) Services
PIC	Provide Alcohol Rehabilitation Center (ARC) Services
PII	Provide EEO Services SRC: PER08.007
PJA	Provide Laundry/Dry-cleaning Services SRC: PER09.001 SRC: PER09.003
PKA	Provide Commissary Services SRC: PER10.000-.002
PLA	Provide Passenger Transportation Services SRC: PER11.001
PMA	Provide Military Personnel Program Management
P99	Provide Personnel Support Services not Specifically Addressed

MISSION AREA: PORT SERVICE OPERATIONS (PSO)

Provide for fleet service and service craft operations.

RFC	DEFINITION
QAA	Provide Managerial, Administrative, Supervisory and Clerical Services Required to Support the PSO Mission Area and to Support Areas Within the PSO Mission Area Which Cross RFC Lines
QAC	Provide Harbor Pilot Services
QBA	Provide Operational and Maintenance Services for Service and Utility Craft
QCA	Provide Motion Picture Exchange Services
QDA	Provide Degaussing/Deperming Services
QEA	Provide Oil Spill Control/Waste Recovery Services
Q99	Provide Port Service Operations not Specifically Addressed

MISSION AREA: RECRUITING (RCT)

Provide for recruitment of personnel to fill assigned goals.

RFC	DEFINITION
RAB	Provide Managerial, Administrative, Supervisory and Clerical Services Required to Support the RCT Mission Area and to Support Areas Within the RCT Mission Area Which Cross RFC Lines SRC: RCT00.001
RAK	Provide Mobile/Stationary Navy Exhibits Services (Includes manufacture and maintenance)
RBA	Provide Managerial, Administrative, Supervisory and Clerical Services Required to Support the Recruiting Function SRC: RCT01.000
RBB	Provide Recruiting Services for Officer Programs SRC: RCT01.001
RBC	Provide Recruiting Services for Enlisted Programs SRC: RCT01.002
RBD	Provide Recruiting Services for Reserve Air Programs SRC: RCT01.003
RBE	Provide Recruiting Services for Reserve Surface Programs SRC: RCT01.004
RBF	Provide Leads Services
RCB	Provide Recruited Applicant Processing Services SRC: RCT02.001
RDB	Provide Other Recruiting Services SRC: RCT03.001
R99	Provide Recruiting Services Not Specifically Addressed

MISSION AREA: RESEARCH AND DEVELOPMENT (R&D)

Provide for the conduct of Research, Development, Test, and Evaluation (RDT&E) projects and programs.

RFC	DEFINITION
YAA	Provide Managerial, Administrative, Supervisory and Clerical Services Required to Support the R&D Mission Area and to Support Areas within the R&D Mission Area Which Cross RFC Lines
YBA	Provide Research and Development Services SRC: R&D01.001
YCA	Provide Experimentation and Testing Range Services
YDA	Provide Operational Test and Evaluation Services
YEA	Provide Medical Research and Development Services
YFA	Provide Navy Experimental Diving Unit Services and Support
YHA	Provide Satellite Navigation Area Support SRC: R&D07.000
YHB	Provide Satellite Navigation Services SRC: R&D07.001
YHC	Provide Engineering and Technical Services SRC: R&D07.002
YHD	Provide Performance Analysis Services SRC: R&D07.003
YHE	Provide Tracking and Injection Detachment Services SRC: R&D07.004-.006
YIA	Provide Naval Air Test Center Services
YJA	Provide OCONUS Research and Development Services
YNA	Provide Development and Acquisition and Support Services of Training Equipment and Instructional Materials
Y99	Provide Research and Development Services not Specifically Addressed

MISSION AREA: SECURITY (SEC)

Provide Master-at-Arms (MAA), Physical Security/Law Enforcement, Confinement/ Correctional Facilities, Deserter/Prisoner Escort Services, Information/Personnel/ Security Program, and Military Customs Inspection Services.

RFC	DEFINITION
SAA	Provide Managerial, Administrative, Supervisory and Clerical Support Services, Including Quality Assurance, Required to Support Areas within the Security Mission Area SRC: SEC07.000
SBA	Provide Master-at-Arms (MAA) Services SRC: SEC07.007
SCB	Provide Consolidated Law Enforcement/Physical Security Services (NOTE: This RFC is not to be utilized unless the activity has implemented SECNAV message 202050Z JAN 87 or unless directed by the applicable Manpower Claimant) SRC: SEC02.001 SRC: SEC07.001-.004 SRC: SEC07.006
SDB	Provide Brig Services SRC: SEC03.001
SDD	Provide Correctional Custody Unit Services SRC: SEC03.003
SDE	Provide Transient Personnel Unit Services SRC: SEC03.004 SRC: SEC07.008
SGC	Provide Absentee/Deserter/Prisoner Escort Services SRC: SEC06.002 (NACUs Only)
SHK	Provide Law Enforcement/physical Security Training SERVICES SRC: SEC07.010
SIA	Provide an Information/personnel Security Program SRC: SEC07.01
SJA	Provide Military Customs Inspection Services SRC: SEC07.005
S99	Provide Security Services not Specifically Addressed

MISSION AREA: SHIP REPAIR (SHP)

Provide for the repair, alteration, and maintenance of ships, service craft, and boats, including their associated systems and components. Including, but not restricted, to Naval Shipyards; Ship Repair Facilities (SRFs); Shore Intermediate Maintenance Activity (SIMA); Production and Support Services for Naval Shipyards at NAVORDSTA Louisville, KY; Deep Submerge System Support; PHM Squadron Staff and Mobile Logistics Support; Mobile Salvage and Repair Diving; Inactive Ship Maintenance; Planning and Engineering for Repairs and Alterations (PERA); Trident Refit Facility; and Readiness Support Group services.

RFC	DEFINITION
XVA	Provide SIMA Services
XWB	Provide Ship Repair Facility (SRF) Services (SRF Yokosuka only) SRC: SHP22.001 (Activity Support) SRC: SHP22.002 (Combat Systems Support) SRC: SHP22.003 (Planning/Estimating) SRC: SHP22.004 (Design) SRC: SHP22.005 (Production Engineering) SRC: SHP22.006 (Quality Assurance/Inspection) SRC: SHP22.007 (Electrical/Electronic Services) SRC: SHP22.008 (Machinery/Mechanical Services) SRC: SHP22.009 (Structural Services) SRC: SHP22.010 (Other Services Not Listed)
XXB	Provide Ship Repair Facility (SRF) Services (SRF Guam only) SRC: SHP23.001 (Activity Support) SRC: SHP23.003 (Planning/Estimating) SRC: SHP23.004 (Design) SRC: SHP23.005 (Production Engineering) SRC: SHP23.006 (Quality Assurance/Inspection) SRC: SHP23.007 (Electrical/Electronic Services) SRC: SHP23.008 (Machinery/Mechanical Services) SRC: SHP23.009 (Structural Services) SRC: SHP23.010 (Other Services Not Listed)
XYB	Provide Production and Support Services for Naval Shipyards at NAVORDSTA Louisville SRC: SHP24.001 (Activity Support) SRC: SHP24.002 (Planning/Estimating) SRC: SHP24.003 (Production Engineering) SRC: SHP24.004 (Quality Assurance/Inspection) SRC: SHP24.005 (Production Department Technical Support) SRC: SHP24.006 (Fabrication)

RFC	DEFINITION
	SRC: SHP24.007(Anti-Submarine Warfare/Undersea Warfare (ASW/UW)Technical Assembly and Overhaul) SRC: SHP24.008 (Heavy Machinery) SRC: SHP24.009 (Light Machinery) SRC: SHP24.010 (Surface Finishing) SRC: SHP24.011 (General Assembly and Overhaul) SRC: SHP24.012 (Prototype and Tooling) SRC: SHP24.013 (Missile Production) SRC: SHP24.014 (Fire Control Overhaul, Repair & Assembly)
X2B	Provide Support Functions at Submarine Rescue Unit SRC: SHP26.001
X3B	Provide PHM Squadron Staff and Mobile Logistics Support Group Services SRC: SHP27.001-.002
X4A	Provide Mobile Salvage and Repair Diving Services
X5A	Provide Inactive Ship Maintenance and Repair Services
X6A	Provide Planning and Engineering for Repairs and Alterations (PERA) Services
X7A	Provide Trident Refit Facility Services SRC: SHP31.700 SRC: SHP31.703-.704 SRC: SHP31.710 SRC: SHP31.720 SRC: SHP31.730 SRC: SHP31.740
X8A	Provide Readiness Support Group (RSG) Services
X9A	Provide Ship Repair Services at Naval Shipyards
X99	Provide Ship Repair Services not Specifically Addressed

MISSION AREA: STAFF (STF)

Exercise command and control of a shore staff including but not restricted to: advise and assist SECNAV; OPNAV offices; Systems Command headquarters; Management Headquarters activities; Headquarters Support activities; Type Commands; Shore component of a Numbered Fleet; Force or Special commands; Surface Group or Special Group commands; Fleet Air commands; Naval Base or Naval Activities; Functional, Type or Training Wings; Naval Training Center or Groups; Regional commands; Office of Medical Affairs/Dental Affairs; Naval Healthcare Services Offices; Project Offices; Navy Broadcasting Service staff; Board of Inspection and Survey; Naval Investigative Service Headquarters; Navy Imaging Command; Naval Legal Service Command; Naval Internal Relations Activity; Navy Manpower Analysis Center; Naval Accounting and Finance Center; and Navy Publications and Printing Service Management Office.

RFC	DEFINITION
6AA	Advise and Assist SECNAV
6BA	Administer OPNAV Offices SRC: STF02.015
6CA	Systems Command Headquarters
6DA	Administer Management Headquarters Activity
6EA	Administer Headquarters Support Activity
6FA	Administer Other Staff Commands
699	Provide Staff Services not Specifically Addressed

NOTE: This mission area is designed for use by shore establishment staffs only. The language contained in the functional areas and RFCs may not be all inclusive of all staffs ashore.

MISSION AREA: SUPPLY (SUP)

Provide supply management and administrative control. Procure, receive, store, control, account for, and issue material. Provide ancillary services. Standard Reference Codes (SRC) annotated Standard Supply/Supply and Fiscal Department (SSSFD) or Uniform Automated Data Processing System for Stock Points (UADPS-SP) are restricted to activities operating basically in accordance with NAVSUP Publication 1, Vol 1, paragraphs 11065 and 11066. SRCs annotated as Limited (LTD) are restricted to activities whose supply functions are performed on a Limited Basis and in accordance with NAVSUP Publication 1, Vol 1, paragraphs 11065.2d and 11066.1c.

RFC	DEFINITION
ZAA	Provide Supply Management and Administrative Services SRC: SUP00.002 (Naval Shipyards) SRC: SUP00.202 (Naval Shipyards) SRC: SUP00.300 (Naval Shipyards)
ZBA	Provide Inventory Control Services SRC: SUP01.002 (Naval Shipyards) SRC: SUP01.102 (Naval Shipyards) SRC: SUP01.202 (Naval Shipyards) SRC: SUP01.301 (Naval Supply Centers/Shipyards) SRC: SUP01.402 (Naval Shipyards SRC: SUP01.501 (UADPS-SP)
ZCA	Provide Material Handling Services SRC: SUP02.002 (Naval Shipyards) SRC: SUP02.102 (Naval Shipyards) SRC: SUP02.302 (Naval Shipyards) SRC: SUP02.501 (Naval Shipyards) SRC: SUP02.701 (UADPS-SP)
ZDA	Provide Aviation Supply Support Services SRC: SUP03.001-.002 (FALSC NAS North Island only) SRC: SUP03.006
ZEB	Provide Personal Property Office Services SRC: SUP04.001
ZEE	Provide LOX, O2 and N2 Services SRC: SUP04.004
ZEG	Provide SERVMART Services SRC: SUP04.006

RFC	DEFINITION
ZEH	Provide Outfitting Supply Services SRC: SUP04.007
ZEI	Provide Integrated Logistic Overhaul Program Services
ZEJ	Provide Shop Store Services SRC: SUP04.009 SRC: SUP04.021 (Naval Shipyards)
ZEK	Provide Recruit Clothing Services SRC: SUP04.010
ZEL	Provide Navy Food Service Office (NFSSO) and Navy Food Service Management Team (NFMT) Services
ZEM	Provide Enlisted Dining Facility Services SRC: SUP04.012-.013
ZET	Provide Outfit Material Handling Services (NSC)
ZEY	Provide Fleet Polaris Material Office Services SRC: SUP04.025 (PMOPAC)
ZFA	Provide Contract Administrative Services
ZGB	Provide Contract Administrative Services (SUPSHIP) SRC: SUP06.100 SRC: SUP06.110-.899
ZHA	Provide Military Sealift Command Services SRC: SUP07.011
ZIA	Provide Procurement Services
ZJA	Provide Traffic/Freight Terminal Services
ZKA	Provide Petroleum Products and Services
ZLB	Provide Navy Aviation Supply Office (ASO) Services
ZLC	Provide Navy Ships Parts Control Center (SPCC) Services
ZL3	Provide Navy International Logistics Control Office (NAVILCO) Services

RFC	DEFINITION
ZL4	Provide Fleet Material Support Office (FMSO) Services
ZMA	Provide Navy Material Transportation Office (NAVMTO) Services
ZMB	Provide Navy Publications and Forms Center (NAVPUBFORMCEN) Services
ZNB	Provide Fitting out and Supply Support Assistance Center (FOSSAC) Services
ZTA	Provide Standard Supply/supply and Fiscal Department (SSSFD) Services
ZUA	Provide Limited Supply Services (LTD)
Z99	Provide Supply Services not Specifically Addressed

MISSION AREA: TRAINING (TRA)

Provide training activity management, administrative support, and training services.

RFC	DEFINITION
TBB	Provide Recruit Receiving Services SRC: TRA01.001
TBC	Provide Recruit Training Support Management/Assignment/Scheduling/Data Analysis Services SRC: TRA01.002
TBD	Provide Standards and Evaluation Services SRC: TRA01.003
TBE	Provide Recruit Technical Training Services SRC: TRA01.004
TBF	Provide Recruit Military Training Services SRC: TRA01.005
TCB	Provide Integrated Training Brigade (ITB) Management, Administration and Company Control Services SRC: TRA02.001-.002
TCD	Provide Military Control of Students Attending and/or Awaiting Apprenticeship Training SRC: TRA02.003
TCE	Provide Military Control of Students Attending and/or Awaiting Initial Skill Training SRC: TRA02.004
TEH	Provide Naval Reserve Officer Training Corps (NROTC) Training Service
TIA	Provide Specialized Operational Training Services
TLA	Provide Operation and Maintenance Services on Training Equipment/ Devices
TMA	Provide Personnel Qualification Standards Program Management and Control Services SRC: TRA12.000

RFC	DEFINITION
TMB	Develop Personnel Qualification Standards Material SRC: TRA12.001
TMC	Provide Personnel Qualification Standards Technical Services SRC: TRA12.002
TMK	Maintain the Personnel Readiness Capability Program SRC: TRA12.010
TPB	Provide In-rate and Officer Training Material and Examination Services SRC: TRA15.001-.006
TQA	Provide Navy Campus Program Management and Control Services SRC: TRA16.000
TQB	Provide Navy Campus Program Area Coordination Services SRC: TRA16.001 (Central East/Pacific Southwest) SRC: TRA16.002 (Central Gulf/Pacific Northwest) SRC: TRA16.003 (Northeast/Hawaiian) SRC: TRA16.004 (Southeast/Far East) SRC: TRA16.005 (Midwest/Western Pacific) SRC: TRA16.006 (European) SRC: TRA16.007 (NAVSTA Norfolk)
TQC	Provide Voluntary Education Services SRC: TRA16.010-.070
TRA	Provide Instructional Systems and Programs Services
TSB	Provide Programs of the Defense Activity for Non-traditional Education Support (DANTES) Services
TWA	Provide Naval Air Maintenance Training Detachment Management/ Administration Support Services SRC: TRA22.000
TWB	Provide Naval Air Maintenance Training and Instructor Support Services SRC: TRA22.001
TWC	Provide Naval Air Maintenance Training Group Detachment Curriculum Development/maintenance Services SRC: TRA22.002

RFC	DEFINITION
TXA	Provide School Management/Support Services SRC: TRA23.000
TXB	Provide Formal Training/Instruction Services SRC: TRA23.002
TYA	Provide Graduate/under-graduate Academic and Professional Education Services SRC: TRA24.030 SRC: TRA24.031
TZZ	Provide Formal Training Services Not Specifically Addressed
T2B	Provide Naval Air Reserve Intelligence Program (NRIP) Training Services SRC: TRA37.001-.002
T3A	Provide Functional Area Support for Naval Reserve Surface Maintenance Training (AFLOAT) SRC: TRA36.000
T3B	Provide Functional Area Support for Naval Reserve Surface Maintenance Training (RESCEN) SRC: TRA36.001
T3C	Provide Naval Reserve Surface Maintenance Training Services SRC: TRA36.002-.027
T4B	Provide NAVRESCEN Command Services SRC: TRA30.001
T4C	Provide Naval Reserve Center (RESCEN) Support Services SRC: TRA30.002
T4D	Provide Reserve Assault Craft Unit (RACU) Support Services SRC: TRA30.003
T4E	Provide Reserve Cargo Handling Battalion (RHCB) Support Services SRC: TRA30.004
T4F	Provide Reserve Mobile Inshore, Undersea Warfare (MIUW) Unit Support Services SRC: TRA30.005
T4G	Provide Reserve Mobile Mine Assembly Group (MOMAG) Support Services SRC: TRA30.006

RFC	DEFINITION
T4H	Provide Reserve Naval Mobile Construction Battalion (RNMCB) Support Services SRC: TRA30.007
T4I	Provide Reserve Enlisted Recruiting Services SRC: TRA30.008
T4J	Provide Reserve Shipboard Simulator (SBS) Support Services SRC: TRA30.009
T4K	Provide Command Support Services to Reserve Mobile Inshore Undersea Warfare (MIUW) Units (MIUW Group Only)
T4L	Provide Naval Reserve Security Group Unit (NAVRESSECGRU) Support Services SRC: TRA30.011
T4M	Provide Formal Classroom Training at a Naval Reserve Center
T4N	Provide Naval Reserve Readiness Center Services
T6A	Provide Reserve Naval Construction Force (RNCF) Support Services
T7A	Provide Naval Air Reserve Training Administrative and Program Support Services SRC: TRA33.000
T7B	Provide Naval Air Reserve Training Services at NAF/NAVAIRES/NAS SRC: TRA33.001
T7C	Provide Naval Air Reserve Training Services at NAVAIRESCEN SRC: TRA33.002
T7D	Provide Naval Air Reserve Flight Crew Training Services SRC: TRA33.003-.005
T8A	Provide Naval Reserve Oceanography Training Support Services
T99	Provide Naval Reserve Training Services not Specifically Addressed

MISSION AREA: WEAPONS (WEP)

Provide and maintain the operational capability for the deployment of assigned weapons systems, weapons systems components, conventional ammunition, and special weapons (as applicable) for shore support.

RFC	DESCRIPTION
WAA	Provide Mission Area Support Services
WBA	Provide Receipt, Segregation, Storage, Issue, Renovation, Logistic Movement and Demilitarization of Conventional Weapons SRC: WEP01.014
WDA	Provide Weapons Department Services at Other than ORD/NIF Activities SRC: WEP03.300
WEA	Provide Quality Assurance Services SRC: WEP04.015-.017
WFA	Provide Nuclear Weapons Support Services
WGA	Provide Special Warfare Capabilities Services
WIA	Provide an Armory/Small Arms Range Services (not specifically covered by RFC WDA)
WJA	Provide Organizational Level Maintenance
WOA	Perform Intermediate Level Maintenance Services
WPA	Provide Depot Level Maintenance on Ordnance and Associated Equipment, Loading (filling) of Warheads, Ordnance with Explosive/Inert Material and Depot/Intermediate Level Maintenance on Small Arms SRC: WEP15.001 SRC: WEP15.004-.008
WQA	Provide Mobile Mine Assembly Services SRC: WEP16.000-.002
WRA	Plan, Design, Construct, Test and Deliver Combat Direction System Computer Programs to Operating Forces
WUA	Provide Undersea Warfare Engineering Services SRC: WEP21.000-.017 SRC: WEP21.100 SRC: WEP21.110

RFC	DESCRIPTION
WYA	Provide Weapons Services at ORD-NIF Activities SRC: WEP24.005-.011
WZA	Provide Weapons Proficiency Range Services SRC: WEP27.001-.003
W99	Provide Weapons Services not Specifically Addressed

PART B

LISTING OF SPECIAL USE RFC CODES

RFC	DESCRIPTION
9AF	Navy Requirements Directly Identified with US Air Force Elements
9AR	Navy Requirements Directly Identified with US Army Elements
9CG	Navy Requirements Directly Identified with US Coast Guard Elements
9DD	DOD Secretariat/Defense Agencies/Combined Services Administrative Activities
9MC	Navy Requirements Directly Identified with US Marine Corps Elements
9ND	US Federal Government Support/Liaison Activities (other than DOD)
90X	Other Exempt Navy activities
901	Personnel Exchange Program
902	Unified/Joint Commands (JCS controlled and/or multi-national defense agencies)
944	Requirements determined by Squadron Manpower Document (SQMD)
945	Navy Flight Demonstration Squadron
955	Requirements determined by Ships Manpower Document (SMD) or Fleet Manpower Document (FMD)
966	Transient, Patient, Prisoner, and Holdees (TPPH)
977	Students

SECTION 20

REQUIREMENTS INDICATOR (RI) CODES

A one-position alphabetic field used to identify which requirements determination process justified the military/civilian requirement. NAVMAC maintains and manages these codes for DCNO (N1).

RI	DEFINITION
A	SMD. Assigned to 955 RFC Activities (SMD/FMD). A SMD/FMD displays, in detail, the minimum quantitative and qualitative manpower requirements approved by DCNO (M&P)(N1) for an individual ship, class of ships and operational staff.
B	SQMD. Assigned to 944 RFC Activities (SQMD). A SQMD displays, in detail, the minimum quantitative and qualitative manpower requirements approved by the DCNO (M&P)(N1) for an individual aviation squadron or class of squadrons.
C	CA. Manpower requirements based on the completion of a Commercial Activities (CA) study. Applicable to civilian and contractor manpower.
D	SEAOPDET. Assigned to 955/944 Activities. The document displays, in detail, the minimum quantitative and qualitative manpower requirements approved by DCNO (M&P)(N1) for ship Aviation Intermediate Maintenance Depots (AIMDs) for manpower assigned to individual Sea Operational Detachment (SEAOPDET) activities.
E	SMRDP. Displays, in detail, the minimum quantitative and qualitative manpower requirements for shore activities under the Shore Manpower Requirements Determination Program (SMRDP).
F	FMD. Manpower requirements developed by NAVMAC, or Warfare/Program Sponsor, based on the activity's wartime mission and approved by the DCNO (M&P)(N1) for shore-based deployable activities such as deployable staffs, mobile construction battalions, naval special warfare command activities, etc.
N	PERSTEMPO. Aviation manpower requirements, based on approved OPNAV standards for peacetime tasking in support of the Personnel Tempo of Operations (PERSTEMPO) program, reserve contingencies, and other non-mobilization functions.

RI	DEFINITION
P	PSMD/PSQMD. Manpower requirements approved by DCNO (M&P)(N1) that are documented in a PSMD (Preliminary Ship Manpower Document) or PSQMD (Preliminary Squadron Manpower Document). RI code "P" is superseded when the lead ship of a new construction class is documented by an approved SMD, or a new aircraft or subsystem equipment modification is introduced into the fleet and is documented by an approved SQMD.
U	COMMERCIAL ACTIVITIES (CA). Manpower billets approved by CNO (N12 and N47) as military candidates for CA. Changes to the BIN requirement and/or authorization fields require concurrence or recommended modifications from CNO (N12 and N47) prior to submission of the AMD Change Request to NAVMAC. (NAVMAC controls).
V	CLAIMANT VALIDATED REQUIREMENT. Manpower requirements determined by claimants through analysis/study (other than SMRDP) of the need for manpower resources.
X	SECNAV/OTHER DOD CRITERIA. Manpower requirements determined by a Joint Chiefs of Staff (JCS) Manpower Survey to support non-Navy defense agencies or other federal agencies and organizations.
Z	INDIVIDUALS ACCOUNTS. Manpower requirements that include resources accounted for by the transients, patients, prisoners and holdees (TPP&H) and student accounts.

To see this item on the AMD, click here.

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SECTION 21

RESOURCE SPONSOR (RS) CODES

A three-position alpha/numeric field used to identify the OPNAV Principal Officials (OPOs) who are responsible for aggregation of resources for programs that constitute inputs to warfare and supporting tasks. RS codes are assigned in TFMMS and appear on the AMD.

CODE	RESOURCE SPONSOR TITLE
00T	Commander, Naval Education and Training Command (N00T)
09B	Assistant Vice Chief of Naval Operations (N09B)
091	Director of Navy Test & Evaluation and Technology Requirements (N091)
093	Surgeon General of the Navy (N093)
096	Oceanographer of the Navy (N096)
1	DCNO Manpower and Personnel (N1)
2	Director of Naval intelligence (N2)
4	DCNO (Logistics)(N4)
6	Director, Space, Information Warfare, Command and Control (N6)
79	Director of Naval Training (N79)
75	Director, Expeditionary Warfare Division (N75)
76	Director, Surface Warfare Division (N76)
77	Director, Submarine Warfare Division (N77)
78	Director, Air Warfare Division (N78)

To see this item on the AMD, click here.

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SECTION 22

SPECIFIC SKILLS AND QUALIFICATIONS (SSQ)

A three-position field required by the civilian position.

Applies to civilian positions only.

These codes are currently under development.

To see this item on the AMD, click here.

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SECTION 23

STRATEGIC SOURCING CODE (SSC)

A one-position field that identifies positions involved in the Navy's cost-cutting plans; such as elimination, consolidation, and privatization of commercial activities.

Applies to both military and civilian positions.

The following link provides the up-to-date information: http://strategicsourcing.navy.mil/StrategicSourcing.cfm?doc=25 then click on the link for enclosure (4).

To see this item on the AMD, click here.

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SECTION 24

SUBORDINATE MANPOWER CLAIMANT (SMC) CODES

A two-position alpha/numeric field denoting the command or activity immediately subordinate to the Manpower Claimant.

CODE	DEFINITION	CODE	DEFINITION
AB	NAF/NAS/NAVSUPPACT	RF	RNCF
AW	Air Wings/Squadrons	SF	NRT Surface Ships
A1	COA-COA	ZZ	SMC Unknown
A2	CNO (N09BF)	0A	CNCTC HDQTRS
A3	Under SECNAV (SFRMD)	0B	TELECOMDET ADAK
A4	COA-US army	0C	ASC Albany
A5	OSD/JCS/DARPMA/USUHS/DC	0D	NCS Balboa
A6	DTR&TCA/DSWA	0E	NCU Cutler
A7	DIR DISA	0F	NCS Diego Garcia
A8	DIR DIA	0G	NCS Greece
A9	NSA/CSS	0H	NCTAMS WESTPAC
B1	NIMA	0I	NCS Harold Holt
B2	DCMA	0J	NCTAMS EASTPAC
B3	DLA	0K	NCS Iceland
B4	COA-USAF	0L	NCS Japan
B5	DEFINSPGEN	0M	NCU Key West
B6	DEFADVRSCHPRJAGY	0N	NCU London
B7	HQ EAST	0O	CAMS MED
B8	DARO	0P	MARS
C1	USJFCOM	0Q	NCTAMS LANT
C2	USEUCOM	0R	NCS Philippines
C3	USCINCPAC	0S	NCS Puerto Rico
C4	USSTRATCOM	0T	NCS San Diego
C5	USSPACECOM	0U	NCS Spain
C6	USSOUTHCOM	0V	NCS Stockton
C7	USCENTCOM	0W	NCU Washington
C8	USPACCOM	0X	NCS UK
C9	NORAD	0Y	NCS Puget Sound
D1	DFAS	0Z	NCS JAX FL
D2	DECA	00	NARDAC
D3	USTRANSCOM	01	N09BF-NAVDIST WASH
D4	DODDE	02	N09BF-NAVLEGSVSOFFS
D5	DHP	03	N09BF-NAVSUPPACTS
D6	DSA	04	LANTFLT-PASS MGMT TM
D7	DFAS DTSO	05	LANTFLT-HQ STF & COMPS
D8	DTSA	06	LANTFLT-FTSCLANT
RC	RESREDCOMS	07	LANTFLT-SHORE ACTIVITIES

CODE	DEFINITION	CODE	DEFINITION
08	LANTFLT-CNMOC	6A	NNMC Bethesda
09	LANTFLT-COMINEWARCOM	6B	NHSO San Diego
10	LANTFLT-COMNAVAIRLANT	6C	NAVMEDCOM NORWESTREGN
11	LANTFLT-COMNAVNETWARCOM	6D	NAVMEDCOM NOREASTREGN
12	LANTFLT-COMNAVSURFLANT	6E	NHSO Jacksonville
13	LANTFLT-COMSUBLANT	6F	NHSO Norfolk
14	LANTFLT-COMMARFPCOM	6G	NHSO London
15	LANTFLT-SE Region	6H	NHSO Barbers Point
16	LANTFLT-NE Region	6I	HSETC
17	LANTFLT-COMSECONDNCB	6J	NMDSC
18	LANTFLT-MA Region	6K	NMMSC
19	LANTFLT-Direct Reporter	6L	NOSTRA
20	NAVAIRPAC	6M	NAMI PNCLA
21	COMTRAPAC	6N	BUMED R&D
22	NAVSURFPAC	6O	BUMED PREVMED
23	SUBPAC	60	BUMED MEDICAL
24	LOGPAC	61	BUMED DENTAL
26	THIRDFLT	62	BUMED STU TRNG
27	COMOCEANSYSPAC	63	BUMED-MISC HM TRNG
29	PACFLT HQS	64	BUMED RSCH&DEV
30	COMSCLANT	65	BUMED PREVENT MED
31	COMSCPAC	66	BUMED MISCELLANEOUS
32	COMSCELM	69	COMFAIR KEFLAVIK
33	COMSCFAR East	70	COMNAVOCEANCOM
35	COMSC MIDEAST	72	MDA
40	COMTRALANT	74	NAVSPECWARCOM
41	COMTRAPAC	75	Naval Resale Program
42	CNTECHTRA	77	BUPERS
43	CNET Support	78	Recruiting
44	CNATRA	79	RES Recruiting AXTS
45	Marine Forces Reserve	82	SECGRULANT
46	FMFLANT	83	SECGRUPAC
47	FMFPAC	84	SECGRUEUR
48	HDQTRS USMC	9A	CNI STAFF OFFICES
50	ASSTSECNAV IE	9F	NAVORDCEN Activities
51	DON Staff Office	91	AIRSYSCOM
52	Field Activities	92	SUPSYSCOM
53	NAVEUR Staff	93	SEASYSCOM
54	NAVACT UK	94	NAVFACENGCOM
55	HRMC London	95	SPAWARSYSCOM
56	COMFAIRMED	96	STRATSYSPRORAM
57	COMIDEASFOR	97	CHNAVRESEARCH
58	COMSIXTHFLT	98	ONI
59	COM Navy Region Europe		

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SECTION 25

TFMMS ACCESS REQUEST PACKAGE

DISA Form 41 – TFMMS Security Authorization Access Request form can be found at the following link: http://www.disa.mil/cos/forms/l41.pdf

Please contact the TFMMS Help Desk at DSN 678-5683 or Commercial 504-678-5683 for assistance.

The following Memorandum must accompany each request for initial access.

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MEMORANDUM

From:
To:

Subj: USER MEMORANDUM OF AGREEMENT FOR ACCESS TO DISO-NISC (UVB) DATA CENTER CLASSIFIED COMPUTER SYSTEM

Ref: (a) Terminal Area Security Manual (TASOMAN)
(b) CNP ltr 5510 Pers-014/75 of 24 Jul 1991

1. This memorandum of agreement is in accordance with references (a) and (b).

2. As user of the DISO-NISC (UVB) Data Center Classified AIS, I understand that I am responsible for following all requirements of reference (a). I am solely responsible for all access and actions carried out under my user logon ID, password, and when applicable, STU-III key. As a part of my responsibilities, I agree that I will:

a. Meet the requirements of references (a) and (b) prior to access being requested.

b. Not disclose my password to anyone and will commit my password to memory.

c. Limit computer use to official government business.

d. Not commit computer fraud, which includes but is not limited to:

- Unauthorized input of false records or data into the system.
- Unauthorized use of computer facilities (i.e., theft of computer time) including use of a user name or password other than my own.
- Unauthorized alteration or destruction of information, files or equipment.
- Introduction of unauthorized systems/software into the classified system.
- Introduction of viruses, worms, or any other destructive program into the classified system.

e. Immediately report a compromise of my password, whether suspected or confirmed, to the TASO and request a password change.

f. Not enter, display, or process classified data where visible to unauthorized personnel.

g. Not circumvent security requirements (e.g., file passwords, security procedures, etc.) to obtain unauthorized access.

h. Notify the TASO when access/password is no longer required due to reassignment, transfer, termination, etc.

i. Not transfer my password/logonid to anyone else upon my reassignment, transfer, termination, etc.

Subj: USER MEMORANDUM OF AGREEMENT FOR ACCESS TO DISO-NISC (UVB) DATA CENTER CLASSIFIED COMPUTER SYSTEM

j. Immediately notify the TASO if my password is displayed on the screen and request a password change.

k. Notify the TASO immediately of any changes to the information listed below in this memorandum of agreement and submit any changes to TFMMS AIS Security Officer.

l. Immediately access my logon account after issuance and will not let my logonid lapse beyond 90 days without use.

3. The following information is provided for access to be granted.

a. Means of access (direct, modem, STU-III, SIPRNET): _____

b. STU-III Reg (key number): _____

c. Access start date: _____

d. Contract expiration date (if applicable): _____

TERMINAL # _____ CIK REGISTRATION # _____ CIK SERIAL # _____

4. I certify that the above information is correct to the best of my ability and I will comply with terms of this agreement.

5. I understand that my access to the TFMMS Classified AIS will be cancelled upon reaching my PRD, if military. If civilian, my access will be canceled one (1) year from the date of activation and will require TFMMS AIS Security Officer be notified to reinstate the account. If contractor, my access will be canceled at the expiration of the contract and will be reinstated upon contract renewal.

_____

Requester Signature and date

I certify that the security requirements identified in reference (a) have been met and that the security clearance of the requester is correct. I agree to notify TFMMS AIS Security Officer immediately of any action taken to revoke or downgrade the requester's security clearance.

_____

TASO Signature and date

PRIVACY ACT STATEMENT

DOD DIR 5200.28 authorizes collection of this information. The only use of this information is by TFMMS AIS Security Office to identify authorized users requesting access to computing resources.

SECTION 26

TFMMS ACTION OFFICER (TAO) DESK (DSK) CODES

A three-position alpha/numeric field identifying the manpower analyst sections at NAVMAC or CNO (N12), that are responsible for maintaining AMD information and AMD Change Request processing for the various Navy Manpower Programs. All DSK Codes except AD3 and J0-J9 are at NAVMAC. This code also provides visibility to claimants on which of their UICs fall under each Navy Manpower Program.

DSK	CATEGORY	DESCRIPTION
AC1	Ship Manpower Requirements Determination Program	Afloat Force – At-sea activities whose mission includes engaging in or maintaining readiness for military or military support operations under combat conditions (ships, submarines)
AC2	Aviation Manpower Requirements Determination Program	Aviation Force – Aviation activities whose mission includes engaging in or maintaining readiness for military or military support operations under combat conditions. (Aircraft Squadrons, Carrier Air Wings, Sea Operational Detachments, and Aircraft Intermediate Maintenance Departments (to include Reserve Squadron))
AC3	Ship Manpower Requirements Determination Program	Deloyable Shore-based Force – Shore-based deployable activities whose mission includes engaging in or maintaining readiness for military or military support operations under combat conditions. (Shore-based Deployables, Operational Staffs, Mobile Construction Battalions, and Special Warfare Activities)
AD1 AD2	Shore Manpower Requirements Determination Program	Support Force – Activities whose mission does not require engaging in or maintaining readiness for military or military support operations under combat conditions. (Shore activities under direct Navy management control or chain of command)
J0-J9	Non-Navy Controlled Activities	Non-Navy Force (Joint) – Activities not under direct Navy management control or chain of command that support non-Navy MFT and workload. (N122D2/N123)
M1	Non-Navy Controlled Activities	Non-Navy Force (Marines) – Activities not under direct Navy management control or chain of command that support non-Navy MFT and workload.
S1	Individuals Account	Non-Force Structure (Students) – Activities not considered part of force structure manpower.
T1	Individuals Account	Non-Force Structure (Transients, Patients, Prisoners, & Holdees (TPPH)) – Activities not considered part of force structure manpower.

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SECTION 27

TFMMS MICRO MANPOWER CHANGE APPLICATION (TMMCA)
ACTIVITY MANPOWER DOCUMENT (AMD)

This section contains a brief explanation and location of activity/ manpower information and coding found on the Activity Manpower Document (AMD). For further information on the AMD, see Chapter 10 of OPNAVINST 1000.16 (Series).

The AMD contains three areas of information:

1. Activity Information - Provides essential information pertaining to the activity.

2. Requirement Information - Provides statements of military and/or civilian manpower, and associated skills, determined by an approved manpower study based on the activity's Mission, Functions and Tasks (MFTs) or Required Operational Capabilities/Projected Operational Environment (ROC/POE).

3. Authorization Information - Provides statements of military and/or civilian manpower and associated skills determined by the available resources to fund the manpower requirement.

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Date: Page:

********** UNCLASSIFIED **********

Activity Manpower Document

BSC Range 00000 to 99999

Activity Code	Activity Name	UIC	Claimant	SMC	Home Port Geographic Location	SUI	S/S	MCA	Dsk	Predom RSpn	Predom AGSAG	Packet Number	Packet Date
1	2	3	4	5	6	7	8	9	10	11	12	13	14

BIN	Billet Title	Effective Bgn	Effective End	CARN	CAFC	CATR	SSC	IMAP	Officer JDAL	Enlisted	Civilian BLI	Civilian CTY	Civilian ORG
15	16	17	18	19	20	21	22	23	24	25	26	27	

Mob Bgn	Mob End	RFC	P R	I	M E	Language	Desig Grade	NOBC Pri	NOBC Sec	SubSp Pri	SubSp Sec	Rate Abbr	NEC Pri	NEC Sec	NEC EMC	Py pl	Occ Srs	Py Gr	FD	MP	SSQ
28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49

BSC	RSpn	AGSAG	MRC	MT	AC	FAC PRI	FAC SEC	AQD Pri	AQD Sec	P S	H S
50	51	52	53	54	55	56	57	58	59	60	61

Activity Information

REF #	FIELD TITLE	DESCRIPTION
	Date	Date the AMD was requested for print.
	Page	Page number in sequential order.
1	Activity Code	A 10-digit code identifying each activity.
2	Activity Name	Assigned by CNO (N12); identifies the activity by short title name.
3	UIC	(Unit Identification Code) Assigned by DFAS; a 5-digit code identifying each activity.
4	Claimant	Identified by short title name; the command, bureau, or office designated as the manpower claimant for the activity, as assigned by CNO. See section (5)
5	SMC	(Subordinate Manpower Claimant) A 2-digit code denoting the command or activity immediately subordinate to the manpower claimant. SMC codes are found in section (24).
6	Home Port Geographic Location	Indicates the homeport of the fleet activity or actual location of the shore activity in State/Country and City format.
7	SUI	(Sensitive UIC Indicator) A code used to indicate if the activity and/or AMD information is classified. 0 = No, 1 = Yes.
8	S/S	(Sea/Shore Code) Assigned by BUPERS to identify an activity's type of duty for personnel rotational purposes. 1 = U.S. based shore duty, 2 = U.S. based sea duty, 3 = Overseas land based sea duty, 4 = Overseas sea duty, 6 = Overseas land based shore duty.

REF #	FIELD TITLE	DESCRIPTION
9	MCA	(Manning Control Authority) Indicates which MCA an activity is assigned for enlisted personnel management. B = BUPERS, L = COMLANTFLT, P = COMPACFLT, R = COMNAVRESFOR.
10	Dsk	(Desk/Action Officer Code) Identifies the assigned responsibilities for AMD Change Request processing and activity management. See section (26).
11	Predom RSpn	(Predominate Resource Sponsor) Denotes the leading DCNO resource sponsor responsible for the activity's overall program development and resources. See section (21).
12	Predom AGSAG	(Predominate Activity Group/SubActivity Group) Denotes the leading resource sponsor's AGSAG for the activity.
13	Packet Number	A 6-digit number indicating the last AMD Change Request packet applied to the TFMMS billet database before the printing of the AMD.
14	Packet Date	Indicates the date NAVMAC approved and applied the AMD Change Request packet to the database.

Manpower REQUIREMENT Information

15	BIN	(Billet Identification Number) A 7-digit number generated by TFMMS when a manpower requirement, organizational header, or billet note is initially entered into the system.
16	Billet Title	A field, consisting of up to 40 characters (2-lines, 20-characters each), used for the manpower requirement title, organizational header, or billet note information.
17 18	Effective Bgn Effective End	(Effective Begin/End) A 5-digit date code indicating when the manpower requirement and/or authorization is to begin and end. The date format is CYYMM, where C = the first number of the year, YY = the last two numbers of the year, and MM = the number of the month (e.g., Oct 2015 will be reflected as 21510)
19	CARN	(Commercial Activities Reason Code) A 1-position field that identifies civilian positions as Inherently Governmental or Subject to Completion of study. See section (7).
20	CAFC	(Commercial Activities Function Code) A 5-position field that identifies the functional area of responsibility, mission, or tasks of the position. See section (6).
21	CATR	(Commercial Activities Tracking Code) A 1-position field that identifies legal information associated with the function and reason code. See section (8).
22	SSC	(Strategic Sourcing Code) A 1-position field that identifies positions involved in the Navy's cost-cutting plans, such as elimination, consolidation, and privatization of commercial activities. See section (23).
23	IMAP	(Installation Management Accounting Program) A 4-position field that ties programmed manpower and budget by function. See section (11).
28 29	Mob Bgn Mob End	(Mobilization Begin/End) Reflects the period within mobilization needing a manpower requirement. Valid entries are 01, 02, 03, 06, and 12, where 01 is the beginning of mobilization and 12 is the end of mobilization.

REF #	FIELD TITLE	DESCRIPTION
30	RFC	(Required Functional Category) A code required for each requirement entered into the TFMMS or TFMMS Micro Manpower Change Application (TMMCA). See section (19).
31	PR	(Peacetime Requirement) A code indicating whether the manpower requirement exists during peacetime. 0 = Wartime only, 1 = Peacetime and Mobilization, 3 = Peacetime Only. Used in conjunction with Mob Bgn/End. See section (17).
32	RI	(Requirement Indicator) A code used to identify which requirements determination process justified the military/civilian requirement. NAVMAC maintains and manages the code for DCNO (N1). See section (20).
33	ME	(Military Essentiality) A manpower data element that provides justification for military staffing instead of civilian or contractor resources. Department of Defense (DOD) Directive 1100.4 (NOTAL) refers. See section (15).
34	Language	(Foreign Language Code) Five 2-digit codes identifying a foreign language and proficiency requirements (Listening, Reading, Speaking and Writing).
	OFFICER	
24	JDAL	(Joint Duty Assignment List). This code is used by N123M.
35	Desig Grade	(Designator/Paygrade) Identifies specialty qualification and paygrade necessary to fill a particular officer requirement. Designators and paygrades are defined in reference (c).
36 37	NOBC Pri NOBC Sec	(Navy Officer Billet Classification Primary/Secondary) Identifies general duties of the manpower requirement, as defined in reference (c).
38 39	SubSp Pri SubSp Sec	(Subspecialty Primary/Secondary) Identifies postgraduate education (or equivalent training and/or experience) required to fill a particular officer requirement, as defined in reference (c).
	ENLISTED	
40	Rate Abbr	(Rate Abbreviation) Identifies the rating and paygrade needed to fill a particular enlisted requirement, as defined in reference (d).
41 42	NEC Pri NEC Sec	(Navy Enlisted Classification Primary/Secondary) Identifies a specialized knowledge or skill required beyond those of the enlisted rating structure, as defined in reference (d).
43	EMC	(Enlisted Management Code) A 4-position alphanumeric code used for community management.
	CIVILIAN	
25	BLI	(Budget Line Item) A 6-position field that provides the same function as the AGSAG does for OM&N appropriations. Applies only to Navy Working Capital Fund (NWCF) Activities. See Section (2).

26	CTY	(Community Code) A 1-position field that identifies the civilian community (e.g., Human Resources, Logistics, Engineering, etc.) to which the position is assigned. Currently under development. See section (9).
27	ORG	(Organizational Code) A 10-position field used to identify the organizational level assigned to the civilian position, such as Department, Division, or Section (e.g., N1, N122A1, PERS4, Code 20). See Section (16).
44	Py Pl	(Pay Plan) A 2-digit code denoting a system or schedule authority establishing and governing rate of pay for civilian employees.
REF #	**FIELD TITLE**	**DESCRIPTION**
45	Occ Srs	(Occupational Series) A 5-digit number identifying a specialized line of work and qualification requirements.
46	Py Gr	(Paygrade) A 2-digit number identifying a rating in a graduated scale for federal civilian positions that are established and designed within a specific pay plan by law or regulation.
47	FD	(Civilian Fund Code) A 1-position field used to identify whether or not the civilian requirement is currently funded. See section (3).
48	MP	(Civilian Manpower Type) A 2-position field that identifies how the requirement is resourced when the position is funded. See section (4).
49	SSQ	(Specific Skills and Qualifications) A 3-position field for specific skills and qualifications required by the civilian position. Currently under development. See section (22).

Manpower AUTHORIZATION Information

50	BSC	(Billet Sequence Code) A 5-digit ascending sequence of numbers used to organizationally structure manpower requirements, organizational headers, and billet notes within an activity's AMD.
51	RSpn	(Resource Sponsor) A code denoting the resource sponsor, outside the activity's predominate resource sponsor (displayed in the activity information), responsible for resourcing (funding) the manpower requirement. RSpn codes are found in section (21).
52	AGSAG	(Activity Group/SubActivity Group) A 4-digit code denoting the Resource Sponsor's AGSAG, outside the activity's predominate AGSAG (displayed in the activity information), used for funding the manpower requirement.
53	MRC	(Manpower Resource Code) A 2-digit code identifying the type of resourcing for the manpower requirement when it is authorized. MRCs are found in section (13).
54	MT	(Manpower Type) A code identifying the category of manpower used to authorize the manpower requirement. MT codes are found in section (14).

55	AC	(Accounting Category) A code identifying manpower authorizations that have a special or unique characteristic that allows for easy identification. AC codes are found in section (1).
56 57	FAC Pri FAC Sec	(Functional Area Code Primary/Secondary) A code identifying additional manpower requirement and/or authorization information requiring special consideration in detailing personnel, and provide for automated tracking of certain categories of authorized requirements. See section (10).
58 59	AQD Pri AQD Sec	(Additional Qualification Designator) A 3-digit code identifying the additional qualifications required by the MFTs, which are not included in other classifications and/or codes. AQD codes are defined in reference (b).
60	PS	(Position Status) A code identifying the employment hiring status of the civilian authorization. See section (18).
61	HS	(Hire Status) A code identifying the type of hire for the civilian requirement. See in section (18).